

Monthly Expenditure Report



Reporting Month: May 2026

Budget Fiscal Year: 2025-2026

NC Name: Downtown Los Angeles
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$25184.61	\$237.20	\$24947.41	\$298.52	\$0.00	\$24648.89

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$26426.50	\$212.20	\$19369.93	\$0.00	\$19071.41
Outreach		\$25.00		\$298.52	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$5171.26	\$0.00	\$5171.26	\$0.00	\$5171.26
Neighborhood Purpose Grants	\$5200.00	\$0.00	\$5200.00	\$0.00	\$5200.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$6819.37	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	EXTRA SPACE 6109	05/15/2026	Approve a monthly expenditure not to exceed \$250 for storage space. Vendor like Extra Space Storage. Monies to come from the office budget line item.	General Operations Expenditure	Office	\$212.20
2	SENDINBLUE	05/17/2026	Approve a monthly expenditure not to exceed \$100 for an email newsletter service. Vendor like Brevo. Monies to come from the outreach budget line item.	General Operations Expenditure	Outreach	\$25.00
Subtotal:						\$237.20

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Stellar Ink	06/01/2026	Approve up to \$500 for outreach materials, including tote bags, a new tablecloth, and pins. Vendors to include GotPrint, Vistaprint, and StellarGraphics. Monies to come from the Outreach ...	General Operations Expenditure	Outreach	\$298.52
Subtotal: Outstanding						\$298.52

BAC_DLANC_Jul8_2025_StorageSpace

Final Audit Report

2026-06-05

Created:	2026-06-05
By:	Payas Parab (pparab135@gmail.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAugBRnQBwUNTVo4AQwLuWy7Mg_DiU2NRe

"BAC_DLANC_Jul8_2025_StorageSpace" History

-  Document created by Payas Parab (pparab135@gmail.com)
2026-06-05 - 3:10:57 AM GMT
-  Document emailed to payas.parab@dlanc.com for signature
2026-06-05 - 3:11:37 AM GMT
-  Email viewed by payas.parab@dlanc.com
2026-06-05 - 3:17:32 AM GMT
-  Signer payas.parab@dlanc.com entered name at signing as Payas parab
2026-06-05 - 3:17:52 AM GMT
-  Document e-signed by Payas parab (payas.parab@dlanc.com)
Signature Date: 2026-06-05 - 3:17:54 AM GMT - Time Source: server - Signature Appearance Selected: MOBILE_DRAW
-  Document emailed to jens.midthun@dlanc.com for signature
2026-06-05 - 3:17:59 AM GMT
-  Email viewed by jens.midthun@dlanc.com
2026-06-05 - 8:24:25 PM GMT
-  Signer jens.midthun@dlanc.com entered name at signing as Jens Midthun
2026-06-05 - 8:26:59 PM GMT
-  Document e-signed by Jens Midthun (jens.midthun@dlanc.com)
Signature Date: 2026-06-05 - 8:27:01 PM GMT - Time Source: server - Signature Appearance Selected: TYPE
-  Agreement completed.
2026-06-05 - 8:27:01 PM GMT



1000 N Main St
Los Angeles, CA 90012

(213) 474 - 1080 / extraspace.com

May 15, 2026 12:06 AM Pacific Daylight Time

Transaction - EasyPay

Transaction #369721510 / System

Rent B1235	201.00
05/15/26 - 06/14/26	
Insurance B1235	11.20
05/15/26 - 06/14/26	

Transaction Total **\$212.20**

Payment Method

Mastercard ending in 8304	212.20
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Payment Total **\$212.20**

*Merchandise Returns will be accepted in original
packaging within 30 days of purchase.*

Give yourself one less thing to worry about by signing
up for auto pay at:
myaccount.extraspace.com

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Downtown Los Angeles Neighborhood Council

Meeting Date: August 26, 2025

Budget Fiscal Year: 2025-2026

Agenda Item No: 11.a.viii

Board Motion and/or Public Benefit Statement (CIP and NPG):

Approve a monthly expenditure not to exceed \$100 for an email newsletter service. Vendor like Brevo. Monies to come from the outreach budget line item.

Method of Payment: (Select One)

☐ Check☒ Credit Card☐ Board Member Reimbursement

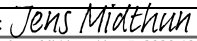
Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Yvette Ayers	Civic Center/FD Resident Director				X		
Daniel Calderas	Civic Center/FD Business Director					X	
Jens Midthun	President	X					
Tatheer Adnan	Treasurer	X					
Monique Alvarado	Skid Row/CCE Business Director					X	
Damion Wagner	VP Outreach & Comms / Director	X					
Terin Ngo	Secretary / Fashion District Resident Dir	X					
Randy Gonzalez	Fashion District Business Director	X					
Heera Kapoor	Historic Core Resident Director	X					
Adriana Velazquez	Historic Core Resident Director					X	
Oliver Alpuche	At-Large Director	X					
Paul Kaufman	Historic Core Business Director	X					
Melissa Manousos	Historic Core Business Director	X					
Dennis W. Fried	South Park Resident Director	X					
Andrew Wong	South Park Resident Director	X					
Amy Mack	South Park Resident Director	X					
Lori Aliksonian	South Park Business Director	X					
William Puentes	Director				X		
Teresa Y. Hillery	Vice President of Administration	X					
Leonel Aguilar	SSP Director	X					
Board Quorum: 17	Total:	15	0	0	2	3	0

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

 Authorized Signature: 
 Payas Parab (Jun 5, 2026 15:00:35 PDT)

 Authorized Signature: 
 Jens Midthun (Jun 5, 2026 13:24:08 PDT)

Print/Type Name: Payas Parab, Treasurer

Print/Type Name: Jens Midthun, President

Date: Jun 5, 2026

Date: Jun 5, 2026



Sendinblue
17 rue Salneuve
75017 Paris
France
RCS Paris 498 019 298
SAS au capital social de 388 177 euros
SIRET 498 019 298 00112
FR80498019298

BILLED TO
Jens Midthun
Downtown LA NC
200 N Spring St. Room 224
Los Angeles, California 90012
United States
jens.midthun@dlanc.com

INVOICE

Invoice # **SIB-5112342**
Invoice Date **May 17, 2026**
Invoice Amount **\$25.00 (USD)**
Customer ID **7481058**

PAID

SUBSCRIPTION
ID **marketing-usd-7481058**
Billing Period **May 17 to Jun 17, 2026**

DESCRIPTION	UNITS	UNIT PRICE	AMOUNT (USD)
Marketing plan starter monthly Marketing plan starter monthly	1	\$9.00	\$9.00
Recurring email credits monthly	20000	-	\$16.00
Total			\$25.00
Payments			(\$25.00)
Amount Due (USD)			\$0.00

PAYMENTS

\$25.00 (USD) was paid on 17 May, 2026 03:18 CEST by MasterCard card ending 8304.

VAT EXEMPTION NOTE

This export transaction is exempt from VAT as per Article 196 of Council Directive 2006/112/CE

NOTES

TVA sur les débits / VAT on debits