

APPLICATION FOR FACILITY FEE WAIVER

Name: Title:

Organization:

Address:

Phone: FAX: E-mail Address:

Name of Event:

Day of Event:

Description of event:

The following are the conditions by which facility fees can be waived:

- Event is open to the general public free of charge and is educational and cultural in nature.
- Event is conducted or actively co-sponsored by the Los Angeles Public Library.
- Event is conducted by the Library Foundation or other LAPL support group.
- Event is sponsored by the Library Foundation donor as delineated in the Fines and Fees schedule as approved by the Library Commission.
- Event is conducted by a neighborhood council.
- Event is conducted by a City of Los Angeles department or commission, county, state, federal or municipal organization and is intended for the public or community groups.
- Event is conducted by an elected official and is open to the public or community groups.

Signature of Requestor

Date

APPLICATION FOR FACILITY FEE WAIVER - CONTINUED

SECTION BELOW TO BE COMPLETED BY LIBRARY PERSONNEL

Approved

Disapproved

City Librarian or designee

Date