

# Monthly Expenditure Report



Reporting Month: January 2026

Budget Fiscal Year: 2025-2026

NC Name: Downtown Los Angeles  
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$30378.56	\$449.40	\$29929.16	\$2487.68	\$0.00	\$27441.48

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$28900.20	\$449.40	\$25291.78	\$296.34	\$22804.10
Outreach		\$0.00		\$2191.34	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$5171.26	\$0.00	\$5171.26	\$0.00	\$5171.26
Neighborhood Purpose Grants	\$2726.30	\$0.00	\$2726.30	\$0.00	\$2726.30
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$3159.02	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	SENDINBLUE	01/17/2026	Reoccurring monthly office expense approved in our admin packets	General Operations Expenditure	Office	\$25.00
2	EXTRA SPACE 6109	01/22/2026	Recurring charge approved and accounted for in the admin packet	General Operations Expenditure	Office	\$424.40
<b>Subtotal:</b>						<b>\$449.40</b>

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Damion Wagner	01/28/2026	Discussion and possible action to approve a reimbursement for no more than \$40 for Web Hosting to Damion Wagner. Vendor IONOS. Monies to come from the office budget line item. While we we...	General Operations Expenditure	Office	\$39.43
2	Insite Street Media	01/28/2026	Discussion and possible action to approve an expenditure not to exceed 1000 for bus bench advertisements. Vendors like Insite Street Media. Monies to come from the outreach budget	General Operations Expenditure	Outreach	\$1000.00

3	Damion Wagner	02/02/2026	While we awaited our card, our board member Damion was kind enough to cover office expenses with prior board approval. Please find attached BAC to request reimbursement in the order of 256.91 ...	General Operations Expenditure	Office	\$256.91
4	Stellar Ink	03/12/2026	Discussion and possible action to reorder blue heart t-shirts from vendors such as Collective Color, T Shirts Haven, Homeboy Silkscreen. In an amount not to exceed \$1200. Money to come fr...	General Operations Expenditure	Outreach	\$1191.34
<b>Subtotal: Outstanding</b>						<b>\$2487.68</b>



Sendinblue  
17 rue Salneuve  
75017 Paris  
France  
RCS Paris 498 019 298  
SAS au capital social de 388 177 euros  
SIRET 498 019 298 00112  
FR80498019298

**BILLED TO**  
Jens Midthun  
Downtown LA NC  
200 N Spring St. Room 224  
Los Angeles, California 90012  
United States  
jens.midthun@dlanc.com

## INVOICE

Invoice # **SIB-4418359**  
Invoice Date **Jan 17, 2026**  
Invoice Amount **\$25.00 (USD)**  
Customer ID **7481058**

**PAID**

**SUBSCRIPTION**  
ID **marketing-usd-7481058**  
Billing Period **Jan 17 to Feb 17, 2026**

DESCRIPTION	UNITS	UNIT PRICE	AMOUNT (USD)
<b>Marketing plan starter monthly</b> Marketing plan starter monthly	1	\$9.00	<b>\$9.00</b>
<b>Recurring email credits monthly</b>	20000	-	<b>\$16.00</b>
		<b>Total</b>	<b>\$25.00</b>
		Payments	(\$25.00)
		<b>Amount Due (USD)</b>	<b>\$0.00</b>

### PAYMENTS

**\$25.00 (USD)** was paid on 17 Jan, 2026 03:16 CET by MasterCard card ending 8304.

### VAT EXEMPTION NOTE

This export transaction is exempt from VAT as per Article 196 of Council Directive 2006/112/CE

### NOTES

TVA sur les débits / VAT on debits



1000 N Main St  
Los Angeles, CA 90012

(213) 474 - 1080 / [extraspace.com](http://extraspace.com)

January 22, 2026 6:36 PM Pacific Standard Time

**Transaction - My Account**

Transaction #347054325 / System

**Rent B1235** 402.00  
01/15/26 - 03/14/26

**Insurance B1235** 22.40  
01/15/26 - 03/14/26

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**Transaction Total** **\$424.40**

**Payment Method**

**Mastercard ending in 8304** 424.40

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**Payment Total** **\$424.40**

*Merchandise Returns will be accepted in original packaging within 30 days of purchase.*

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[myaccount.extraspace.com](http://myaccount.extraspace.com)