

CITY OF LOS ANGELES  
CALIFORNIA



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**DOWNTOWN LOS ANGELES  
NEIGHBORHOOD COUNCIL  
OFFICERS**

JENS MIDTHUN  
PRESIDENT

TERESA Y. HILLERY  
VICE PRESIDENT OF ADMINISTRATION

DAMION WAGNER  
VICE PRESIDENT OF  
OUTREACH & COMMUNICATIONS

TERIN NGO  
SECRETARY

TATHEER ADNAN  
TREASURER

**DOWNTOWN LOS ANGELES NEIGHBORHOOD COUNCIL  
BOARD OF DIRECTORS**

**VIRTUAL MEETING AGENDA**

**Google Meets Online or By Telephone**  
**Video call link: <https://meet.google.com/zsy-jsis-vvc>**  
**Or dial: (US) +1 240-766-5905 PIN: 348 429 649#**

**Tuesday, November 11, 2025 - 6:30 PM**

**Contact: [jens.midthun@dlanc.com](mailto:jens.midthun@dlanc.com) for more information**

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor, contacte a la Secretaría Terin Ngo por correo electrónico [terin.ngo@dlanc.com](mailto:terin.ngo@dlanc.com) para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE OCTOBER 6, 2023 ENACTMENT OF CALIFORNIA SENATE BILL 411 (PORTANTINO) AND LA CITY COUNCIL APPROVAL ON NOVEMBER 1, 2023, THIS NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker unless adjusted by the presiding officer of the Board.

Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

- 1. Call to Order / Roll Call @ 6:43pm**  
**17 Present (P), 5 Absent (A), 2 Vacant, 0 (P\*) Not counted for Quorum per SB411**

Adriana Velazquez	A ▾	Monique Alvarado	P ▾
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Amy Mack	A -	Oliver Alpuche	A -
Andrew Wong	P -	Paul Kaufman	P -
Damion Wagner	P -	Payas Parab	P -
Daniel Calderas	A -	Randy Gonzalez	P -
Dennis Fried	P -	Robert Martinez	P -
Heera Kapoor* (Left @7:45 w/ Alternate Present- Ubel Perez)	P -	Tatheer Adnan @7:05pm	P -
Israel Batiz	A -	Teresa Y. Hillery	P -
Jens Midthun	P -	Terin Ngo	P -
Leonel Aguilar	P -	Yvette Ayers	P -
Lori Aliksonian	P -	Vacant- Central City East Resident	
Melissa Manousos	P -	Vacant- At-Large Director (Central City East)	

\*Alternate: Ubel Perez for Heera Kapoor after 7:45pm

**General Public Comment on Non-Agenda Items:**

Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. **Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.** Public comments are limited to two minutes per speaker with a total time of ten minutes. (The chair, depending on the number of speakers and time considerations, may change these parameters.) (20 min. cap).

**2. Declaration of Ex-Parte Communications**

- None

**3. President’s Report**

- A lot of momentum in DTLA. Mayor has visited DTLA at least 3x this week.
- Please share ideas that may be related and could be discussed with DLANC.

**4. Speakers**

- City/County/State/Federal elected officials or representatives
  - None
- Liaisons Reports
  - Reeyan Raynes not present. No updates.

**5. Board Seats (all items subject to discussion and possible action)**

- a. Announcement of vacant board seats- [Teresa Y. Hillery- Applicant Forum on 11/10/25](#)
  - i. At-Large Director (formerly Central City East Resident Director)
  - ii. Central City East Resident Director

**Information on how to sign up to fill a vacant board seat be found here:**  
<https://dlanc.com/open-seats/>

- b. Appointment of vacant board seats (include any Rules and Selections Committee Recommendations)
  - i. At-Large Director (formerly Central City East Resident Director)
    - 5 applicants.
    - Committee recommendation for [Jeremy Masys](#).
    - 1 minute from each candidate to speak: [Eydee Rivera](#), [Jeremy Masys](#), [Corie Mattie](#)

**Motion:** [Teresa Y. Hillery](#) moves to appoint At-Large Director seat.

**Mover:** [Jens Midthun](#) **Seconder:** [Dennis Fried](#)

**Board Vote:** [Eydee Rivera](#) (5), [Jeremy Masys](#) (8), [Corie Mattie](#) (0), Abstain (4)

<i>Adriana Velazquez</i>	-	Monique Alvarado	ER
<i>Amy Mack</i>	-	<i>Oliver Alpuche</i>	-
Andrew Wong	JM	Paul Kaufman	ER
Damion Wagner	JM	Payas Parab	JM
<i>Daniel Calderas</i>	-	Randy Gonzalez	ER
Dennis Fried	JM	Robert Martinez	ER
Heera Kapoor	A...	Tatheer Adnan	A...
<i>Israel Batiz</i>	-	Teresa Y. Hillery	JM
Jens Midthun	JM	Terin Ngo	A...
Leonel Aguilar	A...	Yvette Ayers	JM
Lori Aliksanian	JM	Vacant- Central City East Resident	-
Melissa Manousos	ER	Vacant- At-Large Director (Central City East)	-

- ii. Central City East Resident Director
  - 2 Candidates: [Christopher Michael](#), [Michael Williams](#)

**Motion:** [Teresa Y. Hillery](#) moves to fill the Central City East Resident Director seat.

**Mover:** [Damion Wagner](#) **Seconder:** [Melissa Manousos](#)

**Board Vote:** [Christopher Michael](#) (0), [Michael Williams](#) (15), Abstain (2), Ineligible (0)

<i>Adriana Velazquez</i>	-	Monique Alvarado- Abs	A...
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Amy Mack	- ▾	Oliver Alpuche	- ▾
Andrew Wong -MW	MW	Paul Kaufman- MW	MW
Damion Wagner - MW	MW	Payas Parab- MW	MW
Daniel Calderas	- ▾	Randy Gonzalez- MW	MW
Dennis Fried- MW	MW	Robert Martinez- MW	MW
Heera Kapoor- abs	A... ▾	Tatheer Adnan- MW	MW
Israel Batiz	- ▾	Teresa Y. Hillery- MW	MW
Jens Midthun- MW	MW	Terin Ngo- MW	MW
Leonel Aguilar- MW	MW	Yvette Ayers- MW	MW
Lori Aliksanian- MW	MW	Vacant- Central City East Resident	- ▾
Melissa Manousos- MW	MW	Jeremy Masys	- ▾

Information on active candidates for these seats can be found here:  
<https://dlanc.com/open-seats/>

- c. Appointment of alternates members
  - i. Appointment of Ubel Perez as an alternate for Heera Kapoor - Historic Core Resident Director.

**Motion:** Jens Midthun moves to appoint Ubel Perez.

**Mover:** Paul Kaufman **Seconder:** Payas Parab

**Board Vote:** Yes (All), No (0), Abstain (0), Ineligible (0)

**6. Approval of Minutes (all items subject to discussion and possible action)**

- a. Approval of [October 2025 Board of Directors Minutes](#)

**Motion:** Jens Midthun moves to approve.

**Mover:** Tatheer Adnan **Seconder:** Payas Parab

**Board Vote:** Yes (All), No (0), Abstain (0), Ineligible (0)

**7. Consent Calendar (all items subject to discussion and possible action)**

- a. None

**8. Old Business (all items subject to discussion and possible action)**

- a. None

**9. New Business (all items subject to discussion and possible action)**

a. **Budget & Finance / Treasurer Items**  
 i. Approval of March 2025 MERS

**Motion:** Tatheer Adnan moves to approve.

**Mover:** Tatheer Adnan **Seconded:** Jens Midthun

**Board Vote:** Yes (12), No (0), Abstain (4), Ineligible (2)

<i>Adriana Velazquez</i>	- ▾	Monique Alvarado	Y...
<i>Amy Mack</i>	- ▾	<i>Oliver Alpuche</i>	- ▾
Andrew Wong	Y... ▾	Paul Kaufman	Y...
Damion Wagner	Y... ▾	Payas Parab	A...
<i>Daniel Calderas</i>	- ▾	Randy Gonzalez	Y...
Dennis Fried	A... ▾	Robert Martinez	Y...
Heera Kapoor	- ▾	Tatheer Adnan	Y...
<i>Israel Batiz</i>	- ▾	Teresa Y. Hillery	A...
Jens Midthun	Y... ▾	Terin Ngo	A...
Leonel Aguilar	Y... ▾	Yvette Ayers	Y...
Lori Aliksonian	Y... ▾	Michael Williams	In ▾
Melissa Manousos	Y... ▾	Jeremy Masys	In ▾

ii. Approval of April 2025 MERS

**Motion:** Tatheer Adnan moves to approve.

**Mover:** Tatheer Adnan **Seconded:** Jens Midthun

**Board Vote:** Yes (13), No (0), Abstain (3), Ineligible (2)

<i>Adriana Velazquez</i>	- ▾	Monique Alvarado	Y...
<i>Amy Mack</i>	- ▾	<i>Oliver Alpuche</i>	- ▾
Andrew Wong	Y... ▾	Paul Kaufman	Y...
Damion Wagner	Y... ▾	Payas Parab	Y...
<i>Daniel Calderas</i>	- ▾	Randy Gonzalez	Y...
Dennis Fried	A... ▾	Robert Martinez	Y...
Heera Kapoor	- ▾	Tatheer Adnan	Y...

<i>Israel Batiz</i>	- ▾	Teresa Y. Hillery	A...
Jens Midthun	Y... ▾	Terin Ngo	A...
Leonel Aguilar	Y... ▾	Yvette Ayers	Y...
Lori Aliksanian	Y... ▾	Michael Williams	In ▾
Melissa Manousos	Y... ▾	Jeremy Masys	In ▾

iii. Approval of May 2025 MERS

**Motion:** Tatheer Adnan moves to approve.

**Mover:** Tatheer Adnan **Second:** Lori Aliksanian

**Board Vote:** Yes (13), No (0), Abstain (3), Ineligible (2)

<i>Adriana Velazquez</i>	- ▾	Monique Alvarado	Y...
<i>Amy Mack</i>	- ▾	<i>Oliver Alpuche</i>	- ▾
Andrew Wong	Y... ▾	Paul Kaufman	Y...
Damion Wagner	Y... ▾	Payas Parab	Y...
<i>Daniel Calderas</i>	- ▾	Randy Gonzalez	Y...
Dennis Fried	A... ▾	Robert Martinez	Y...
Heera Kapoor	- ▾	Tatheer Adnan	Y...
<i>Israel Batiz</i>	- ▾	Teresa Y. Hillery	A...
Jens Midthun	Y... ▾	Terin Ngo	A...
Leonel Aguilar	Y... ▾	Yvette Ayers	Y...
Lori Aliksanian	Y... ▾	Michael Williams	In ▾
Melissa Manousos	Y... ▾	Jeremy Masys	In ▾

iv. Approval of June 2025 MERS

**Motion:** Tatheer Adnan moves to approve.

**Mover:** Tatheer Adnan **Second:** Jens Midthun

**Board Vote:** Yes (13), No (x), Abstain (3), Ineligible (2)

<i>Adriana Velazquez</i>	- ▾	Monique Alvarado	Y...
<i>Amy Mack</i>	- ▾	<i>Oliver Alpuche</i>	- ▾

Andrew Wong	Y... ▾	Paul Kaufman	Y... ▾
Damion Wagner	Y... ▾	Payas Parab	Y... ▾
<i>Daniel Calderas</i>	- ▾	Randy Gonzalez	Y... ▾
Dennis Fried	A... ▾	Robert Martinez	Y... ▾
Heera Kapoor	- ▾	Tatheer Adnan	Y... ▾
<i>Israel Batiz</i>	- ▾	Teresa Y. Hillery	A... ▾
Jens Midthun	Y... ▾	Terin Ngo	A... ▾
Leonel Aguilar	Y... ▾	Yvette Ayers	Y... ▾
Lori Aliksanian	Y... ▾	Michael Williams	In ▾
Melissa Manousos	Y... ▾	Jeremy Masys	In ▾

v. Approval of July 2025 MERS

**Motion:** Tatheer Adnan moves to approve.

**Mover:** Tatheer Adnan **Second:** Lori Aliksanian

**Board Vote:** Yes (16), No (0), Abstain (0), Ineligible (2)

<i>Adriana Velazquez</i>	- ▾	Monique Alvarado	Y... ▾
<i>Amy Mack</i>	- ▾	<i>Oliver Alpuche</i>	- ▾
Andrew Wong	Y... ▾	Paul Kaufman	Y... ▾
Damion Wagner	Y... ▾	Payas Parab	Y... ▾
<i>Daniel Calderas</i>	- ▾	Randy Gonzalez	Y... ▾
Dennis Fried	Y... ▾	Robert Martinez	Y... ▾
Heera Kapoor	- ▾	Tatheer Adnan	Y... ▾
<i>Israel Batiz</i>	- ▾	Teresa Y. Hillery	Y... ▾
Jens Midthun	Y... ▾	Terin Ngo	Y... ▾
Leonel Aguilar	Y... ▾	Yvette Ayers	Y... ▾
Lori Aliksanian	Y... ▾	Michael Williams	In ▾
Melissa Manousos	Y... ▾	Jeremy Masys	In ▾

vi. Approval of August 2025 MERS

**Motion:** Tatheer Adnan moves to approve.

**Mover:** Tatheer Adnan **Secunder:** Jens Midthun

**Board Vote:** Yes (16), No (0), Abstain (0), Ineligible (2)

<i>Adriana Velazquez</i>	- ▾	Monique Alvarado	Y...
<i>Amy Mack</i>	- ▾	Oliver Alpuche	- ▾
Andrew Wong	Y... ▾	Paul Kaufman	Y...
Damion Wagner	Y... ▾	Payas Parab	Y...
<i>Daniel Calderas</i>	- ▾	Randy Gonzalez	Y...
Dennis Fried	Y... ▾	Robert Martinez	Y...
Heera Kapoor	- ▾	Tatheer Adnan	Y...
<i>Israel Batiz</i>	- ▾	Teresa Y. Hillery	Y...
Jens Midthun	Y... ▾	Terin Ngo	Y...
Leonel Aguilar	Y... ▾	Yvette Ayers	Y...
Lori Aliksanian	Y... ▾	Michael Williams	In ▾
Melissa Manousos	Y... ▾	Jeremy Masys	In ▾

vii. Approval of September 2025 MERS

**Motion:** Tatheer Adnan moves to approve.

**Mover:** Tatheer Adnan **Secunder:** Jens Midthun

**Board Vote:** Yes (16), No (0), Abstain (0), Ineligible (2)

<i>Adriana Velazquez</i>	- ▾	Monique Alvarado	Y...
<i>Amy Mack</i>	- ▾	Oliver Alpuche	- ▾
Andrew Wong	Y... ▾	Paul Kaufman	Y...
Damion Wagner	Y... ▾	Payas Parab	Y...
<i>Daniel Calderas</i>	- ▾	Randy Gonzalez	Y...
Dennis Fried	Y... ▾	Robert Martinez	Y...
Heera Kapoor	- ▾	Tatheer Adnan	Y...
<i>Israel Batiz</i>	- ▾	Teresa Y. Hillery	Y...

Jens Midthun	Y... ▾	Terin Ngo	Y... ▾
Leonel Aguilar	Y... ▾	Yvette Ayers	Y... ▾
Lori Aliksonian	Y... ▾	Michael Williams	In ▾
Melissa Manousos	Y... ▾	Jeremy Masys	In ▾

viii. Approval of October 2025 MERS

**Motion:** Tatheer Adnan moves to approve.

**Mover:** Tatheer Adnan **Second:** Jens Midthun

**Board Vote:** Yes (16), No (0), Abstain (0), Ineligible (2)

<i>Adriana Velazquez</i>	- ▾	Monique Alvarado	Y... ▾
<i>Amy Mack</i>	- ▾	<i>Oliver Alpuche</i>	- ▾
Andrew Wong	Y... ▾	Paul Kaufman	Y... ▾
Damion Wagner	Y... ▾	Payas Parab	Y... ▾
<i>Daniel Calderas</i>	- ▾	Randy Gonzalez	Y... ▾
Dennis Fried	Y... ▾	Robert Martinez	Y... ▾
Heera Kapoor	- ▾	Tatheer Adnan	Y... ▾
<i>Israel Batiz</i>	- ▾	Teresa Y. Hillery	Y... ▾
Jens Midthun	Y... ▾	Terin Ngo	Y... ▾
Leonel Aguilar	Y... ▾	Yvette Ayers	Y... ▾
Lori Aliksonian	Y... ▾	Michael Williams	In ▾
Melissa Manousos	Y... ▾	Jeremy Masys	In ▾

b. **Planning & Land Use Committee:** [Andrew Wong](#)

i. **Case Number:** [ZA-2025-3795-CUB](#)

**Project Name / Location:** Bar Franca, 438 S. Main St., Los Angeles, CA 90013

**Project Contact:** Emily Kiwa Tanaka

**Neighborhood:** Historic Core

**Project Description:** A Conditional Use Beverage (CUB) permit to allow the sale and dispensing of a full line of alcoholic beverages (Type 48 license) for both on-site and off-site consumption at an existing lounge/tavern.

**Recommended action:** DLANC submit a [Letter of Support](#) which is conditioned on the following [ZA-2025-3737-CUB](#)

**CONDITION 1:** Owner/Operator will come back and present to DLANC PLUC should the owner/operator change.

**CONDITION 2:** Any amplified or outdoor noise shall be mitigated such that it will remain in compliance with the LA Noise Ordinance.

**CONDITION 3:** Owner/Operator shall provide adequate architectural , area, or security lighting along the Damon Street frontage of the site.

**Motion:** Andrew Wong moves to approve a letter of support with conditions.

**Mover:** Andrew Wong **Seconder:** Paul Kaufman

**Board Vote:** Yes (All), No (0), Abstain (0), Recuse (0)

ii. **Case Number:** [ZA-2025-541-CUB](#)

**Project Name / Location:** Petra Market, 655 S. Flower St., Los Angeles, CA

**Project Contact:** Liliger Damaso, Rob De La Torre, Loay Lazghoul

**Neighborhood:** Civic Center/Financial District

**Project Description:** A Conditional Use Permit (CUB) to allow the sale of a full line of alcoholic beverages (Type 21 ABC license) for off-site consumption at a 2,182 sq ft market. The requested hours for alcohol sales are 10:00 AM to 2:00 AM daily.

**Recommended action:** DLANC submit a [Letter of Support](#) which is conditioned on the following [ZA-2025-541-CUB](#) Subject to ten Conditions

**CONDITION 1:** Storefronts of ground floor retail retain transparency at all times to allow for eyes on the street and pedestrian safety.

**CONDITION 2:** Owner/Operator will come back and present to DLANC PLUC should the owner/operator change.

**CONDITION 3:** Any amplified or outdoor noise shall be mitigated such that it will remain in compliance with the LA Noise Ordinance.

**CONDITION 4:** Owner/Operator shall work with the property owner to install multiple "No Loitering or Public Drinking" signs outside of the subject facility, compliant with LAMC Sec. 41.24. Additionally, the Owner/Operator shall file and have a valid Trespass Arrest Authorization form recorded with LAPD Central Division. The Owner/Operator shall present a copy of the recorded Trespass Arrest Authorization form to the satisfaction of the Department of City Planning as a condition of approval.

**CONDITION 5:** Owner/Operator shall work with the property owner to install additional architectural, area, or security lighting along the Flower Street frontage and the portion of the northside of the building fronting the adjacent structure at 800 Wilshire.

**CONDITION 6:** Owner/Operator shall provide the Department of City Planning and LAPD with a copy of the security plan that shows regular exterior perimeter security checks. The Owner/Operator shall also provide additional security monitoring devices such as PTZ cameras to be installed along the perimeter of the subject facility, including adequate camera coverage of the adjacent portion of the exterior adjacent to 800 Wilshire.

**CONDITION 7:** Owner/Operator shall ensure a camera surveillance system is operating at all times to monitor the interior, entrance, exits and exterior areas, in front of and around the premises. Recordings shall be maintained for a minimum period of 30 days and are intended for use by the LAPD.

**CONDITION 8:** Owner/Operator shall meet with the LAPD Central Division and comply with any additional conditions set forth by the LAPD as a condition of approval. The CUB grant shall also be conditioned on presenting proof to the Zoning Administrator and the Department of City Planning that the applicant has met with the LAPD and has addressed any public safety concerns tied to their continued operations prior to the effectuation of the CUB grant.

**CONDITION 9:** Owner/Operator shall retain an on-site security guard at all hours of operations. The security guard shall routinely patrol the exterior of the property.

**CONDITION 10:** Owner/Operator shall not sell wine coolers, malt beverages or pre-mixed distilled spirit cocktail beverages in single containers of 16 oz. or less and must be sold in manufacturer prepackaged multi-unit quantities.

**Motion:** Andrew Wong moves to amend the PLUC recommendation to send a **letter of opposition** for Petra Market with 3 additional conditions.

**Mover:** Andrew Wong **Seconder:** Payas Parab

**Board Vote:** Yes (All), No (0), Abstain (0), Recuse (0)

**c. Rules and Selections Committee**

- i. Discussion on DLANC Bylaws update process- Teresa Y. Hillery
  - Possible amendments to terms & term limits.
  - Currently, every 2 years are up for election. Consider staggering of seats, with some 2029 changes. Some seats with 2 year terms and some for 4 year terms. Focus on institutional knowledge and experience to remain on the Board.
  - Currently no term limits- will propose change of 2 consecutive terms of service or 8 total consecutive years.
  - Each issue will have a worksheet with proposed language, etc.
  - Provide feedback to Teresa or the committee. Nothing is finalized until voted on as a full board.
  - Application for changes to Bylaws are due in April.

**d. Livability Committee - None**

**e. Foreign & Domestic Affairs Committee - None**

**f. Outreach & Communications - None**

**g. Urban Issues & Resources Committee - None**

**10. General Public Comment on Non-Agenda Items:**

Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. **Please note that under the Brown Act, the Board is prevented from acting on a matter that you**

**bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.** Public comments are limited to two minutes per speaker with a total time of ten minutes. (The chair, depending on the number of speakers and time considerations, may change these parameters.) (20 min. cap).

## **11. Board Members and Committee Announcements**

## **12. Next meeting: December 9, 2025 - 6:30pm**

## **13. Adjournment @ 8:58pm**

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS:** *The public is requested to fill out a "Speaker Card" to address the [committee] on any agenda item before the committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer.*

**CONSENT ITEMS:** *There will be no separate discussion of Consent items as they are considered routine and will be adopted by one motion. If a member of the Board, Committee, or a stakeholder requests discussion on a particular item, that item will be removed from Consent and considered separately. Such items will be moved to the end of the agenda.*

**NOTICE TO PAID REPRESENTATIVES:** *If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics@lacity.org](mailto:ethics@lacity.org). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).*

**PUBLIC ACCESS OF RECORDS:** *In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board members in advance of a meeting may be viewed on our website by clicking on the following link: [www.dlanc.com](http://www.dlanc.com), or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the secretary, [terin.ngo@dlanc.com](mailto:terin.ngo@dlanc.com)*

**POSTING:** *In compliance with Government Code section 54954.2(a), Neighborhood Council agendas are posted for public review at Department of Recreation & Parks - Pershing Square Office, 532 S. Olive and at [www.dlanc.com](http://www.dlanc.com). You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at: <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>.*

**RECONSIDERATION AND GRIEVANCE PROCESS:** *For information on the DLANC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the DLANC Bylaws. The Bylaws are available at our Board meetings and our website [www.dlanc.com](http://www.dlanc.com).*

**DISABILITY POLICY:** *The Downtown Los Angeles Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Downtown Los Angeles Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (213) 978-1551 or email [NCSupport@lacity.org](mailto:NCSupport@lacity.org).*

**STATE OF CALIFORNIA PENAL CODE SECTION 403** (Amended by Stats, 1994, Ch. 923, Sec. 159. Effective January 1, 1995.) – *Every person who, without authority of law willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor.*

**SB411 UPDATES:** *If a Neighborhood Council has a quorum of board members in a physical location, board members who wish to join the meeting via teleconferencing must adhere to AB 2449 rules and regulations. If a Neighborhood Council does not have a quorum of board members in a physical location, they must adhere to SB 411 rules and regulations. In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the*

*event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1. The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate. (i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph , to provide public comment until that timed public comment period has elapsed. (ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment. (iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.*