

CITY OF LOS ANGELES  
CALIFORNIA



**DOWNTOWN LOS ANGELES  
NEIGHBORHOOD COUNCIL  
OFFICERS**

JENS MIDTHUN  
PRESIDENT

TERESA Y. HILLERY  
VICE PRESIDENT OF ADMINISTRATION

DAMION WAGNER  
VICE PRESIDENT OF  
OUTREACH & COMMUNICATIONS

VACANT  
SECRETARY

TATHEER ADNAN  
TREASURER

WWW.DLANC.COM

EMAIL: INFO@DLANC.COM

**DOWNTOWN LOS ANGELES NEIGHBORHOOD COUNCIL  
BOARD OF DIRECTORS**

**VIRTUAL SPECIAL MEETING MINUTES**

**Google Meets Online or By Telephone**

**Video call link: <https://meet.google.com/fiq-txcq-jdv>**

**Or dial: (US) +1 302-492-7571 PIN: 656 056 568#**

**Tuesday, August 26, 2025 - 6:30 PM**

**Contact: [jens.midthun@dlanc.com](mailto:jens.midthun@dlanc.com) for more information**

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Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a Jens Midthun por correo electrónico [jens.midthun@dlanc.com](mailto:jens.midthun@dlanc.com) para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE OCTOBER 6, 2023 ENACTMENT OF CALIFORNIA SENATE BILL 411 (PORTANTINO) AND LA CITY COUNCIL APPROVAL ON NOVEMBER 1, 2023, THIS NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker unless adjusted by the presiding officer of the Board.

Instructions on how to sign up for public comment will be given at the start of the meeting.

**1. Call to Order / Roll Call @6:33pm**

**17 Present (P), 2 Absent (A), 4 Vacant (-), 1 (P\*) Not counted for Quorum per SB411**

Yvette Ayers	A	Daniel Calderas	P
Jens Midthun	P	Tatheer Adnan	P
Monique Alvarado	P	Damion Wagner	P
Terin Ngo	P	Randy Gonzalez	P
Heera Kapoor	P	Adriana Velazquez	P
Oliver Alpuche	P	Paul Kaufman	P
Melissa Manousos	P	Dennis W. Fried	P
Andrew Wong	P	Amy Mack	P
Lori Aliksanian	P	William Puentes	A
Teresa Y. Hillery	P*	Vacant (Historic Core Resident)	-
Leonel Aguilar	P	Vacant (Central City East Resident)	-
Vacant (South Park Business)	-	Vacant (Central City East Resident)	-

**2. General Public Comment on Non-Agenda Items:**

Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. **Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.** Public comments are limited to two minutes per speaker with a total time of ten minutes. (The chair, depending on the number of speakers and time considerations, may change these parameters.) (20 min. cap).

**3. Declaration of Ex-Parte Communications**

**4. President's Report**

**5. Speakers**

- a. City/County/State/Federal elected officials or representative – [Jarvis Emerson – Director of Skid Row Strategies, Mayor's Office. Mission have agreed to open doors to unhoused during severe weather conditions.](#)
- b. Liaisons Reports - None

**6. Election of Executive Officers**

- a. Discussion and possible action to appoint a Secretary  
**Motion:** Jens Midthun moves to appoint Terin Ngo.  
**Mover:** Jens Midthun **Seconder:** Damion Wagner  
Terin Ngo accepts nomination; unanimous favorable vote.  
**Board Vote: Yes (18), No (0), Abstain (0), Ineligible 0)**

## 7. Appointment of Committee Chair(s) and Liaison Representative

### a. Discussion and possible action on the appointment of Committee Chairs

#### i. **Livability Committee - Heera Kapoor**

**Motion:** Jens Midthun moves to appoint Heera Kapoor.

**Mover:** Jens Midthun **Seconder:** Tatheer Adnan

Heera accepts nomination; unanimous confirmation.

**Board Vote: Yes (18), No (0), Abstain (0), Ineligible (0)**

#### ii. **Planning & Land Use Committee - Andrew Wong**

**Motion:** Jens Midthun moves to appoint Andrew Wong.

**Mover:** Jens Midthun **Seconder:** Dennis Fried

Andrew accepts nomination; unanimous confirmation.

**Board Vote: Yes (18), No (0), Abstain (0), Ineligible (0)**

#### iii. **Foreign & Domestic Affairs Committee - Leonel Aguilar**

**Motion:** Jens Midthun moves to appoint Leonel Aguilar.

**Mover:** Jens Midthun **Seconder:** Tatheer Adnan

Leonel accepts nomination; unanimous confirmation.

**Board Vote: Yes (18), No (0), Abstain (0), Ineligible (0)**

#### iv. **Urban Issues & Resources Committee - Tatheer Adnan**

**Motion:** Jens Midthun moves to appoint Tatheer Adnan.

**Mover:** Jens Midthun **Seconder:** Damion Wagner

Tatheer accepts nomination; unanimous confirmation.

**Board Vote: Yes (18), No (0), Abstain (0), Ineligible (0)**

### b. Appointment of Liaison Representatives

i. Film LA

ii. Animal Services

iii. Public Works & Resilience - [Reeyan Raynes](#)

iv. Homelessness

v. [Sustainability Alliance](#)

vi. [Los Angeles Alliance of Neighborhood Councils \(LAANC\)](#)

vii. [Budget Advocate Representative](#)

viii. [Plan Check NC](#)

ix. [DWP MOU Oversight Committee](#)

x. EmpowerLA Regional Grievance Panel

## 8. Approval of Minutes (all items subject to discussion and possible action)

### a. Approval of [July 2025 Board of Director Minutes](#)

**Motion:** Jens Midthun moves to approve.

**Mover:** Jens Midthun **Seconder:** Tatheer Adnan

**Board Vote: Yes (18), No (0), Abstain (0), Ineligible (0)**

## 9. Consent Calendar (all items subject to discussion and possible action)

### a. Discussion and possible action to appoint Community Impact Statement (CIS) Filers

i. President

ii. Vice President of Administration

iii. Secretary - *pending confirmation at the August 2025 Board Meeting*

iv. Foreign & Domestic Affairs Committee Chair(s) - *pending confirmation at the August 2025 Board Meeting*

**Motion:** Jens Midthun moves to approve all 4 as CIS filers.

**Mover:** Damion Wagner **Seconded:** Randy Gonzalez  
**Board Vote:** Yes (18), No (0), Abstain (0), Ineligible (0)

**10. Old Business (all items subject to discussion and possible action)**

**a. Livability Committee**

- i. Discussion and possible action to submit a [Community Impact Statement](#) in **support if amended** of CF 22-1154-S1: Interactive Kiosks / Installation and Maintenance / Public Right-of-Way / Request for Proposal
- ii. Discussion and possible action to submit a [Community Impact Statement](#) in **support if amended** of CF 23-0790: Open Streets Grant Program / Cycle 5 / Express Lanes Grant / Round 3 / Los Angeles County Metropolitan Authority.

**Motion:** Jens Midthun moves to approve both CIS, reviewed by outgoing DLANC Board.

**Mover:** Damion Wagner **Seconded:** Heera Kapoor  
**Board Vote:** Yes (18), No (0), Abstain (0), Ineligible (0)

**11. New Business (all items subject to discussion and possible action)**

**a. Budget & Finance / Treasurer Items**

- i. Approval of April 2025 MERS

**Motion:** Jens Midthun moves to approve.

**Mover:** Damion Wagner **Seconded:** Melissa Manousos

**Board Vote:** Yes (10), No (0), Abstain (3), Ineligible (5)

Yvette Ayers	X	Daniel Calderas	IN
Jens Midthun	Y	Tatheer Adnan	Y
Monique Alvarado	IN	Damion Wagner	Y
Terin Ngo	-	Randy Gonzalez	Y
Heera Kapoor	Y	Adriana Velazquez	IN
Oliver Alpuche	Y	Paul Kaufman	Y
Melissa Manousos	Y	Dennis W. Fried	-
Andrew Wong	IN	Amy Mack	IN
Lori Aliksanian	Y	William Puentes	X
Teresa Y. Hillery	-	Vacant (Historic Core Resident)	-
Leonel Aguilar	Y	Vacant (Central City East Resident)	-
Vacant (South Park Business)	-	Vacant (Central City East Resident)	-

- ii. Approval of May 2025 MERS
- iii. Approval of June 2025 MERS
- iv. Approval of July 2025 MERS

- v. Approval of August 2025 MERS
- vi. Discussion and possible action to approve a **reimbursement for \$40 for Web Hosting to Damion Wagner**. Vendor IONOS. Monies to come from the office budget line item.

**Motion:** Jens Midthun moves to approve.

**Mover:** Randy Gonzalez **Seconder:** Heera Kapoor

**Board Vote:** Yes (15), No (0), Abstain (0), Ineligible (3)

Yvette Ayers	X	Daniel Calderas	IN
Jens Midthun	Y	Tatheer Adnan	Y
Monique Alvarado	IN	Damion Wagner	Y
Terin Ngo	Y	Randy Gonzalez	Y
Heera Kapoor	Y	Adriana Velazquez	IN
Oliver Alpuche	Y	Paul Kaufman	Y
Melissa Manousos	Y	Dennis W. Fried	Y
Andrew Wong	Y	Amy Mack	Y
Lori Aliksonian	Y	William Puentes	X
Teresa Y. Hillery	Y	Vacant (Historic Core Resident)	-
Leonel Aguilar	Y	Vacant (Central City East Resident)	-
Vacant (South Park Business)	-	Vacant (Central City East Resident)	-

- vii. Discussion and possible Action to approve a **monthly expenditure not**
- viii. Discussion and possible Action to approve a **monthly expenditure not to exceed \$100 for an email newsletter service**. Vendor like Brevo. Monies to come from the outreach budget line item.

**Motion:** Jens Midthun moves to approve.

**Mover:** Melissa Manousos **Seconder:** Damion Wagner

**Board Vote:** Yes (15), No (0), Abstain (0), Ineligible (3)

Yvette Ayers	X	Daniel Calderas	IN
Jens Midthun	Y	Tatheer Adnan	Y
Monique Alvarado	IN	Damion Wagner	Y
Terin Ngo	Y	Randy Gonzalez	Y
Heera Kapoor	Y	Adriana Velazquez	IN

Oliver Alpuche	Y	Paul Kaufman	Y
Melissa Manousos	Y	Dennis W. Fried	Y
Andrew Wong	Y	Amy Mack	Y
Lori Aliksanian	Y	William Puentes	X
Teresa Y. Hillery	Y	Vacant (Historic Core Resident)	-
Leonel Aguilar	Y	Vacant (Central City East Resident)	-
Vacant (South Park Business)	-	Vacant (Central City East Resident)	-

- ix. **to exceed \$50 for an email cleaning service.** Vendor like Mailgun. Monies to come from the outreach budget line item.

**Motion:** Jens Midthun moves to approve.

**Mover:** Damion Wagner **Seconder:** Oliver Alpuche

**Board Vote:** Yes (15), No (0), Abstain (0), Ineligible (3)

Yvette Ayers	X	Daniel Calderas	IN
Jens Midthun	Y	Tatheer Adnan	Y
Monique Alvarado	IN	Damion Wagner	Y
Terin Ngo	Y	Randy Gonzalez	Y
Heera Kapoor	Y	Adriana Velazquez	IN
Oliver Alpuche	Y	Paul Kaufman	Y
Melissa Manousos	Y	Dennis W. Fried	Y
Andrew Wong	Y	Amy Mack	Y
Lori Aliksanian	Y	William Puentes	X
Teresa Y. Hillery	Y	Vacant (Historic Core Resident)	-
Leonel Aguilar	Y	Vacant (Central City East Resident)	-
Vacant (South Park Business)	-	Vacant (Central City East Resident)	-

- x. Discussion and possible Action to approve an expenditure **not to exceed \$1000 for bus bench advertisements.** Vendor like Insite Street Media. Monies to come from the outreach budget line item.

**Motion:** Jens Midthun moves to approve.

**Mover:** Melissa Manousos **Seconder:** Damion Wagner

**Board Vote:** Yes (14), No (0), Abstain (0), Ineligible (4)

Yvette Ayers	X	Daniel Calderas	IN
Jens Midthun	Y	Tatheer Adnan	Y
Monique Alvarado	IN	Damion Wagner	Y
Terin Ngo	Y	Randy Gonzalez	Y
Heera Kapoor	Y	Adriana Velazquez	IN
Oliver Alpuche	Y	Paul Kaufman	Y
Melissa Manousos	Y	Dennis W. Fried	Y
Andrew Wong	IN	Amy Mack	Y
Lori Aliksanian	Y	William Puentes	X
Teresa Y. Hillery	Y	Vacant (Historic Core Resident)	-
Leonel Aguilar	Y	Vacant (Central City East Resident)	-
Vacant (South Park Business)	-	Vacant (Central City East Resident)	-

- b. Livability Committee - None
- c. Planning & Land Use Committee - None
- d. Foreign & Domestic Affairs Committee - None
- e. Outreach & Communications - None
- f. Urban Issues & Resources Committee - None

**12. General Public Comment on Non-Agenda Items:**

Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. **Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.** Public comments are limited to two minutes per speaker with a total time of ten minutes. (The chair, depending on the number of speakers and time considerations, may change these parameters.) (20 min. cap).

**13. Board Members and Committee Announcements**

**14. Next meeting: September 9, 2025**

**15. Adjournment @7:43pm**

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS:** *The public is requested to fill out a “Speaker Card” to address the [committee] on any agenda item before the committee takes an action on an item. Comments from the public on agenda items will be*

heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer.

**CONSENT ITEMS:** There will be no separate discussion of Consent items as they are considered routine and will be adopted by one motion. If a member of the Board, Committee, or a stakeholder requests discussion on a particular item, that item will be removed from Consent and considered separately. Such items will be moved to the end of the agenda.

**NOTICE TO PAID REPRESENTATIVES:** If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics@lacity.org/lobbying](mailto:ethics@lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

**PUBLIC ACCESS OF RECORDS:** In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board members in advance of a meeting may be viewed on our website by clicking on the following link: [www.dlanc.com](http://www.dlanc.com), or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact [Jens.Midthun@dlanc.com](mailto:Jens.Midthun@dlanc.com).

**POSTING:** In compliance with Government Code section 54954.2(a), Neighborhood Council agendas are posted for public review at Department of Recreation & Parks - Pershing Square Office, 532 S. Olive and at [www.dlanc.com](http://www.dlanc.com). You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at: <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>.

**RECONSIDERATION AND GRIEVANCE PROCESS:** For information on the DLANC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the DLANC Bylaws. The Bylaws are available at our Board meetings and our website [www.dlanc.com](http://www.dlanc.com).

**DISABILITY POLICY:** The Downtown Los Angeles Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Downtown Los Angeles Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (213) 978-1551 or email [NCsupport@lacity.org](mailto:NCsupport@lacity.org).

**STATE OF CALIFORNIA PENAL CODE SECTION 403** (Amended by Stats, 1994, Ch. 923, Sec. 159. Effective January 1, 1995.) – Every person who, without authority of law willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor.

**SB411 UPDATES:** If a Neighborhood Council has a quorum of board members in a physical location, board members who wish to join the meeting via teleconferencing must adhere to AB 2449 rules and regulations. If a Neighborhood Council does not have a quorum of board members in a physical location, they must adhere to SB 411 rules and regulations. In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1. The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate. (i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph , to provide public comment until that timed public comment period has elapsed. (ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment. (iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.