

# CITY OF LOS ANGELES

CALIFORNIA



DOWNTOWN LOS ANGELES NEIGHBORHOOD COUNCIL

WWW.DLANC.COM

EMAIL: DLANC@EMPOWERLA.ORG

## BUDGET & FINANCE COMMITTEE

SAMIR BITAR  
CHAIR

ALICIA HENDERSON

LORI ALIKSANIAN

LUIS GONZALEZ

REEYAN RAYNES

## DOWNTOWN LOS ANGELES NEIGHBORHOOD COUNCIL BUDGET & FINANCE COMMITTEE MEETING MINUTES

Wednesday, May 8, 2024 - 6 P.M.

**ZOOM Online or by Telephone:**

**Online:** <https://us02web.zoom.us/j/84594608423> WEBINAR ID:

845 9460 8423

**Telephone:** +16699006833,,84594608423#

**Contact:** [treasurer@dlanc.com](mailto:treasurer@dlanc.com) for more information

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Secretaria BellaNaomi Ostby por correo electrónico [bellanaomi.ostby@dlanc.com](mailto:bellanaomi.ostby@dlanc.com) para avisar al Concejo Vecinal.

IN CONFORMITY WITH THE OCTOBER 6, 2023 ENACTMENT OF CALIFORNIA SENATE BILL 411 (PORTANTINO) AND LA CITY COUNCIL APPROVAL ON NOVEMBER 1, 2023, this NEIGHBORHOOD COUNCIL MEETING WILL BE CONDUCTED VIRTUALLY

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker unless adjusted by the presiding officer of the Board.

### 1) Call to Order / Roll Call

Committee member Raynes called the meeting to order as the Chair was delayed by 10 minutes

Samir Bitar (Chair)	Arrived 6:10	Luis Gonzalez	PRESENT
Alisha Henderson	PRESENT	Reeyan Raynes	PRESENT
Lori Aliksanian	PRESENT		

2) General Public Comment

DRAFT

**3) Chair’s Welcome & Announcements**

- a. In search of new DLANC Treasurer – Samir stepping down from DLANC June 30.
- b. Status of DLANC available funds - **\$20,327 – Unspent**

**4) Old Business**

- a. Discussion and possible action to approve the Final Revised DLANC Fiscal Admin Packet for fiscal 2023 – 2024

**TABLED:** Chair tables item due to not all committee chairs submitting input on the proposed budget.

- b. NPG Electric Moon – Chair Bitar announced the applicant has been responsive and compliant. As such, the City Clerk has already issued the NPG funds to the recipient.
- c. NPG Immersive Art – Committee Member Aliksanian updated the Committee and her and Chairman Bitar’s repeated and ongoing efforts to speak to the applicant, to no avail. Therefore, the Chair requested the City Clerk’s office stop payment on the NPG funds it issued. Committee Member Aliksanian informed the applicant of this action, to which the organization did not reply.

**5) New Business**

- a. Approve APRIL MERS

**TABLED:** The City had not released the April MERS at the time of posting the public agenda of the May committee meeting.

- b. Discussion and possible action to recommend FY 2023/2024 Funding Cycle NPG ROUND II applicant
  - i. DTLA PRIDE

**MOTION:** To award DTLA Pride \$5,000 of unused 2024 NPG funds.  
 Moved by: Gonzalez  
 Seconded by: Bitar

After discussion Committee Member Gonzalez withdrew his motion.

**MOTION:** To award NPG applicant DTLA Pride a Neighborhood Purpose Grant not to exceed \$4,000.

**Moved by:** Aliksanian  
**Seconded by:** Gonzalez

Samir Bitar (Chair)	YES	Luis Gonzalez	YES
Alisha Henderson	YES	Reeyan Raynes	YES
Lori Aliksanian	YES		

- ii. PESA

Chairman Bitar briefed the committee on the applicant’s submission of an incomplete NPG application, and the organization’s non-responsiveness to his two attempts to contact them for submission of a complete application. Per the 2024 DLANC NPG guidelines adopted by the DLANC Board of Directors in March 2024, the applicant is disqualified from consideration for a 2024 NPG.

**MOTION:** To award 2024 NPG recipient Electric Moon an additional \$1,000, bringing the recipients 2024 DLANC NPG award to \$4,000.

**Moved by:** Raynes  
**Seconded by:** Bitar

Samir Bitar (Chair)	YES	Luis Gonzalez	YES
Alisha Henderson	YES	Reeyan Raynes	YES
Lori Aliksanian	YES		

- c. Discussion and possible action to sponsor DTLA Advisors
  - i. *Signature Sponsor: \$2,500*

**MOTION:** DLANC to buy a sponsorship from DTLA Advisors for their upcoming Dog Days of Summer event in an amount not to exceed \$2,500. Money to come from the Outreach Budget.

**Moved by:** Raynes  
**Seconded by:** Aliksanian

Samir Bitar (Chair)	YES	Luis Gonzalez	YES
Alisha Henderson	YES	Reeyan Raynes	YES
Lori Aliksanian	YES		

- d. Discussion and possible action to approve an expenditure not to exceed \$5,000 for the beautification of planters on Hope Street in the Financial District. Monies to come from the Community Improvement Project - Pico Triangle line Item.

**MOTION:** DLANC to fund an expenditure not to exceed \$5,000 for the beautification of planters on Hope Street in the Financial District. Monies to come from the Community Improvement Project - Pico Triangle line Item.

**Moved by:** Raynes  
**Seconded by:** Henderson

Samir Bitar (Chair)	YES	Luis Gonzalez	YES
Alisha Henderson	YES	Reeyan Raynes	YES
Lori Aliksanian	YES		

e. Discussion and possible action to recommend the DLANC's 2024 – 2025 budget.

**MOTION:** Approve the 2025 budget allocation request as submitted by DLANC VP of Administration's:

Category	Sub-category	Amount
CIP	Beautification Projects	\$3,000
Office	Storage Unit	\$2,000
Office	Gmail	\$5,200
Office	Meeting Spaces	\$8,200
Office	Domain Registration	\$130
Office	Web Hosting	\$200
Office	Note Taker	\$2,100

**MOTION:** Approve a \$7,000 allocation for the Election category in the 2025 DLANC as request by DLANC President:

**Moved by:** Raynes  
**Seconded by:** Henderson

Samir Bitar (Chair)	YES	Luis Gonzalez	YES
Alisha Henderson	YES	Reeyan Raynes	YES
Lori Aliksanian	YES		

- 6) **General Public Comment**
- 7) **Other Committee Comments and Announcements**
- 8) **Next Meeting – if required – TBD**

*Adjourned at 7:18*

*Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.*

*PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS: The public is requested to fill out a "Speaker Card" to address the [committee] on any agenda item before the committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer.*

*CONSENT ITEMS: There will be no separate discussion of Consent items as they are considered routine and will be adopted by one motion. If a member of the Board, Committee, or a stakeholder requests discussion on a particular item, that item will be removed from Consent and considered separately. Such items will be moved to the end of the agenda.*

*NOTICE TO PAID REPRESENTATIVES: If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and*

report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics@lacity.org](mailto:ethics@lacity.org)/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

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**PUBLIC ACCESS OF RECORDS:** In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board members in advance of a meeting may be viewed on our website by clicking on the following link: [www.dlanc.com](http://www.dlanc.com), or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the secretary, [bellanaomi.ostby@dlanc.com](mailto:bellanaomi.ostby@dlanc.com)

**POSTING:** In compliance with Government Code section 54954.2(a), Neighborhood Council agendas are posted for public review at Department of Recreation & Parks - Pershing Square Office, 532 S. Olive and at [www.dlanc.com](http://www.dlanc.com). You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at: <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>.

**RECONSIDERATION AND GRIEVANCE PROCESS:** For information on the DLANC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the DLANC Bylaws. The Bylaws are available at our Board meetings and our website [www.dlanc.com](http://www.dlanc.com). **DISABILITY POLICY:** The Downtown Los Angeles Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Downtown Los Angeles Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (213) 978-1551 or email [NCsupport@lacity.org](mailto:NCsupport@lacity.org). STATE OF CALIFORNIA PENAL CODE SECTION 403 (Amended by Stats, 1994, Ch. 923, Sec. 159. Effective January 1, 1995.)

Every person who, without authority of law willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor. **SB411 UPDATES:** If a Neighborhood Council has a quorum of board members in a physical location, board members who wish to join the meeting via teleconferencing must adhere to AB 2449 rules and regulations. If a Neighborhood Council does not have a quorum of board members in a physical location, they must adhere to SB 411 rules and regulations. In the event of a disruption that prevents the eligible legislative body from broadcasting the meeting to members of the public using the call-in option or internet-based service option, or in the event of a disruption within the eligible legislative body's control that prevents members of the public from offering public comments using the call-in option or internet-based service option, the eligible legislative body shall take no further action on items appearing on the meeting agenda until public access to the meeting via the call-in option or internet-based service option is restored. Actions taken on agenda items during a disruption that prevents the eligible legislative body from broadcasting the meeting may be challenged pursuant to Section 54960.1. The eligible legislative body shall not require public comments to be submitted in advance of the meeting and shall provide an opportunity for the public to address the legislative body and offer comments in real time. Notwithstanding Section 54953.3, an individual desiring to provide public comment through the use of an internet website, or other online platform, not under the control of the eligible legislative body, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate. (i) An eligible legislative body that provides a timed public comment period for each agenda item shall not close the public comment period for the agenda item, or the opportunity to register, pursuant to subparagraph (D), to provide public comment until that timed public comment period has elapsed. (ii) An eligible legislative body that does not provide a timed public comment period, but takes public comment separately on each agenda item, shall allow a reasonable amount of time per agenda item to allow public members the opportunity to provide public comment, including time for members of the public to register pursuant to subparagraph (D), or otherwise be recognized for the purpose of providing public comment. (iii) An eligible legislative body that provides a timed general public comment period that does not correspond to a specific agenda item shall not close the public comment period or the opportunity to register, pursuant to subparagraph (D), until the timed general public comment period has elapsed.