

**REPORT FROM**

**OFFICE OF THE CITY ADMINISTRATIVE OFFICER**

---

---

Date: February 22, 2024

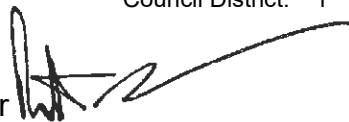
CAO File No. 0220-06132-0002

Council File No. 23-0792

Council District: 1

To: City Council

From: Matthew W. Szabo, City Administrative Officer



Reference: C.F. 23-0792

Subject: Mayfair Hotel Clean Team Funding Report

---

---

**SUMMARY**

On August 18, 2023, the City Council and Mayor approved the acquisition of the Mayfair Hotel to provide interim housing for people experiencing homelessness. The City Administrative Officer was instructed to identify funding for a clean team to provide services in the surrounding area of the Mayfair Hotel. As such, this Report recommends allocating funding for a clean team in the amount of \$400,000 using General City Purpose - Additional Homeless Services funding.

**RECOMMENDATION**

That the City Council, subject to approval by the Mayor:

1. APPROVE \$400,000 of General City Purposes - Additional Homeless Services (GCP-AHS) Fund No. 100/56, Account No. 000931, Additional Homeless Services for clean team services in the area surrounding the Mayfair Hotel to enhance street and sidewalk cleaning, bus shelter maintenance, and regular public trash pickup in Council District 1;
2. AUTHORIZE the CAO to:
  - a. Prepare Controller instructions or make necessary technical adjustments, including to the names of the Special Fund accounts recommended for this report, to implement the intent of these transactions, and authorize the Controller to implement these instructions; and
  - b. Prepare any additional Controller instructions to reimburse City Departments for their accrued labor, material or permit costs related to projects in this report, to implement the intent of these transactions, and authorize the Controller to implement these instructions.

## **BACKGROUND**

On August 18, 2023, the City Council and Mayor approved the acquisition and rehabilitation of the Mayfair Hotel located at 1256 West 7th Street in Council District 1. The hotel will provide up to 294 interim housing units for people experiencing homelessness and provide case management and supportive services.

## **DISCUSSION**

During its consideration of the Municipal Facilities Committee report (C.F. 23-0792), the Council amended the Report to instruct the City Administrative Officer to identify funding in the amount of \$400,000 for a clean team for the surrounding area of the Mayfair Hotel. This Report recommends funding the cleaning team with the General City Purposes - Additional Homeless Services funds, which is to be expended by the City Clerk. The clean team will enhance street and sidewalk cleaning, bus shelter maintenance, and regular public trash pickup around the Mayfair Hotel. The service provider is still to be determined.

## **FISCAL IMPACT STATEMENT**

There is a General Fund impact as a result of the recommendations in this report. The recommendations in this report utilizes funds budgeted in the City's General Fund previously approved for homelessness interventions. There is a potential future impact on the General Fund in the amount of \$400,000 relative to the continuation of clean teams in future years.

## **FINANCIAL POLICIES STATEMENT**

The recommendations in this report comply with the City Financial Policies in that budgeted funds are being used to fund recommended actions.