

CITY OF LOS ANGELES
CALIFORNIA



BUDGET & FINANCE COMMITTEE

SAMIR BITAR
CHAIR

ALISHA HENDERSON
LORI ALIKSANIAN
LUIS GONZALEZ
REEYAN RAYNES

**DOWNTOWN LOS ANGELES NEIGHBORHOOD COUNCIL
BUDGET & FINANCE COMMITTEE
MEETING AGENDA
Los Angeles Central Library
Meeting Room A
630 W 5th St. 90013
7 February 2024**

Contact: samir.bitar@dlanc.com for more information

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker unless adjusted by the presiding officer of the Board.

1) Call to Order / Roll Call

Samir Bitar (Chair)		Luis Gonzalez	
Alisha Henderson		Reeyan Raynes	
Lori Aliksanian			

2) General Public Comment

3) Chair's Welcome

4) New Business

- a. DECEMBER & JANUARY MERS
- b. Status of Budget.
- c. Discussion and possible action to renew DLANC's annual license for Zoom not to exceed \$200. Monies to come from the Office budget.
- d. Discussion and possible action to fund the Neighborhood Purposes Grants (NPG) Expenditures Category of the 2023 – 2024 budget in the amount of \$6,000; funds to come from the following budget offset reductions:
 - a. Outreach Category Promotional Items line item of \$2,000
 - b. Outreach Category Sponsorships of \$3,000
 - c. Office Category Meeting Space line item of \$1,000
- e. Discussion and possible action to adopt 2023 – 2024 DLANC NGP Applicant Guidelines
 - a. Attached exhibit 1
- f. Discussion and possible actions on the following expenditures from the Outreach
 - a. Not to exceed \$700 to update the dlanc.com website. Monies to come from the **Office budget**. Vendor is Halucion. Committee vote: Y (5) N (0) A (0)
 - b. Not to exceed \$600 to pay for advertising on 5 local bus benches. Monies to come from the Outreach Budget - **Advertising** line item. Y (5) N (0) A (0)
 - c. not to exceed \$1000 to purchase additional DLANC T-Shirts. Monies to come from the Outreach Budget - **Promotional Items** line item. No committee vote
 - d. not to exceed \$1,000 to host a New Resident Outreach Event in March, 2024. Motion to come from Outreach Budget - **Tabling/Events** line item. Vendors like U Print, Nextday Flyers, Smart and Final. Y (5) N (0) A (0)
 - e. not to exceed \$1000 to purchase additional DLANC T-Shirts. Monies to come from the Outreach Budget - **Promotional Items** line item. Y (5) N (0) A (0)
 - f. not to exceed \$500 to purchase DLANC promotional buttons/stickers. Monies to come from the Outreach Budget - **Artwork/Printing** line item. Vendors like U Print, Nextday Flyers, Smart and Final. Y (5) N (0) A (0)
 - g. not to exceed \$500 to host a Coffee the Fire Department/City Agencies event in April, 2024. Monies to come from the Outreach Budget - **Tabling/Events** line item. Vendors like U Print, Nextday Flyers, Smart and Final. Y (5) N (0) A (0)

5) Old Business

6) General Public Comment

7) Other Committee Comments and Announcements

8) Next Meeting – if required – **TBD**

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS:

The public is requested to fill out a "Speaker Card" to address the [committee] on any agenda item before the committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer.

CONSENT ITEMS:

There will be no separate discussion of Consent items as they are considered routine and will be adopted by one motion. If a member of the Board, Committee, or a stakeholder requests discussion on a particular item, that item will be removed from Consent and considered separately. Such items will be moved to the end of the agenda.

NOTICE TO PAID REPRESENTATIVES:

If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics@lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.

PUBLIC ACCESS OF RECORDS:

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board members in advance of a meeting may be viewed on our website by clicking on the following link: www.dlanc.com, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the secretary, debby.zhou@dlanc.com.

POSTING:

In compliance with Government Code section 54954.2(a), Neighborhood Council agendas are posted for public review at Department of Recreation & Parks - Pershing Square Office, 532 S. Olive and at www.dlanc.com. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at: <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>

RECONSIDERATION AND GRIEVANCE PROCESS:

For information on the DLANC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the DLANC Bylaws. The Bylaws are available at our Board meetings and our website www.dlanc.com

DISABILITY POLICY:

The Downtown Los Angeles Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Downtown Los Angeles Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (213) 978-1551 or email NCSupport@lacity.org.

STATE OF CALIFORNIA PENAL CODE SECTION 403

(Amended by Stats, 1994, Ch. 923, Sec. 159. Effective January 1, 1995.) –

Every person who, without authority of law willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor.

SERVICIOS DE TRADUCCION:

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte NCSupport@lacity.org.