

# Monthly Expenditure Report



Reporting Month: December 2023      Budget Fiscal Year: 2023-2024

NC Name: Downtown Los Angeles  
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$37944.45	\$585.79	\$37358.66	\$216.00	\$1718.20	\$35424.46

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$27755.00	\$585.79	\$23113.66	\$216.00	\$22897.66
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$14245.00	\$0.00	\$14245.00	\$0.00	\$14245.00
Neighborhood Purpose Grants	\$0.00	\$0.00	-\$3500.00	\$0.00	-\$3500.00
Funding Requests Under Review: \$0.00		Encumbrances: \$1718.20		Previous Expenditures: \$7555.55	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	GOOGLE GSUITE DLANC.CO	12/01/2023	Discussion and possible action to allocate a monthly expenditure for email services not to exceed \$500. Vendor is Google Workspace. Monies to come from the Office budget.	General Operations Expenditure	Office	\$374.40
2	EXTRA SPACE 6109	12/15/2023	Discussion and possible action to allocate \$2000 to pay for a 12-month rental of a storage unit. Address of the storage unit is Extra Space Storage, 1000 N Main St, Los Angeles, CA 90012. Monies to come from the Office budget.	General Operations Expenditure	Office	\$197.20
3	IONOS INC.	12/26/2023	Discussion and possible action to allocate an annual expenditure not to exceed \$625 for web hosting. Vendor is IONOS. Monies to come fr	General Operations Expenditure	Office	\$10.19
4	IONOS INC.	12/27/2023	Discussion and possible action to allocate an annual expenditure not to exceed \$625 for web hosting. Vendor is IONOS. Monies to come fr	General Operations Expenditure	Office	\$4.00
<b>Subtotal:</b>						<b>\$585.79</b>

## Outstanding Expenditures

#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Los Angeles Public Library	01/10/2024	Discussion and possible action to allocate an amount not to exceed \$4,000 for meeting space-related expenses. Monies to come from the Office budget.	General Operations Expenditure	Office	\$216.00
<b>Subtotal: Outstanding</b>						<b>\$216.00</b>



# Invoice

Invoice number: 4863189135

Google LLC  
1600 Amphitheatre Pkwy  
Mountain View, CA 94043  
United States  
Federal Tax ID: 77-0493581

### Bill to

Debby Zhou  
dlanc.com  
200 N SPRING ST  
STE 224  
LOS ANGELES, CA 90012  
United States

### Details

Invoice number .....4863189135  
Invoice date .....Nov 30, 2023  
Billing ID .....9932-4865-8892  
Domain name .....dlanc.com

### Google Workspace

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Total in USD **\$374.40**

### Summary for Nov 1, 2023 - Nov 30, 2023

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Subtotal in USD	\$374.40
Tax (0%)	\$0.00
Total in USD	\$374.40

You will be automatically charged for any amount due.

Subscription	Description	Interval	Quantity	Amount(\$)
Google Workspace Business Standard	Usage	Nov 1 - Nov 30	26	374.40
		Subtotal in USD		\$374.40
		Tax (0%)		\$0.00
		Total in USD		<b>\$374.40</b>

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<https://support.google.com/a?p=gsuite-bills-and-charges>





1000 N Main St  
Los Angeles, CA 90012

(213) 474 - 1080 / extraspace.com

December 15, 2023 12:02 AM PST

**EasyPay - EasyPay**

Transaction # 205506342 / System

<b>Rent B1235</b>	186.00
12/15/23 - 01/14/24	
<b>Insurance B1235</b>	11.20
12/15/23 - 01/14/24	

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**Transaction Total                      \$197.20**

**Payment Method**

<b>Mastercard ending in 4277</b>	197.20
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**Payment Total                              \$197.20**

*Merchandise Returns will be accepted in original packaging within 30 days of purchase.*

Give yourself one less thing to worry about by signing up for easypay at:

[myaccount.extraspace.com](https://myaccount.extraspace.com)

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Meeting Date:

Budget Fiscal Year: Agenda Item No:

Board Motion and/or Public Benefit Statement (CIP and NPG):

Method of Payment: (Select One) [ ] Check [ ] Credit Card [ ] Board Member Reimbursement

Vote Count
Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Table with 8 columns: Board Member's First and Last Name, Board Position, Yes, No, Abstain, Absent, Ineligible, Recused. Multiple empty rows for data entry.

Board Quorum: Total:

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: [Handwritten Signature]

Authorized Signature: [Handwritten Signature]

Print/Type Name:

Print/Type Name:

Date:

Date:

**IONOS Inc.**

2 Logan Square, 100 N 18th St., Suite 400  
Philadelphia, PA 19103  
USA

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Philadelphia, PA 19103 · USA

SAMIR BITAR  
Downtown Los Angeles Neighborhood  
Council  
529 S Broadway  
Los Angeles, CA 90013-2365  
UNITED STATES

**Invoice:** 202047243009  
**Invoice Date:** 12/25/2023  
**Customer ID:** 572604622  
**Contract ID:** 70706223

**Help Center:** [ionos.com/help](https://ionos.com/help)  
**My IONOS:** [my.ionos.com/invoices](https://my.ionos.com/invoices)

**Your IONOS Personal Consultant:**

[Teofanis Balucan Jr.](#)

 2673666016

## Invoice

Billing period starting: 12/24/2023

Item	Service	Charges	Usage	Taxable Portion	Total
<b>Contract: 70706223 - Web Hosting Expert</b>					
1	PHP7.3 Extended Support 12/21/2023-01/21/2024	\$10.19 a month	1 mo.	\$0.00	\$10.19
<b>Net Total</b>					<b>\$10.19</b>
<b>Net (non-taxable portion)</b>					<b>\$10.19</b>
<b>Net (taxable portion)</b>					<b>\$0.00</b>
<b>Tax</b>					<b>\$0.00</b>
<b>Total amount due</b>					<b>\$10.19</b>
Please <b>DO NOT</b> send cash, check or money order					

The total amount due will be charged to your credit card within the next seven days, most likely in the next day or two. Thank you.

Do you have questions regarding this invoice?

Please refer to your [Help Center](#) or log in to [my.ionos.com](https://my.ionos.com) for further information.



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Date: Date:



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SAMIR BITAR  
Downtown Los Angeles Neighborhood  
Council  
529 S Broadway  
Los Angeles, CA 90013-2365  
UNITED STATES

**Invoice:** 202047257361  
**Invoice Date:** 12/26/2023  
**Customer ID:** 572604622  
**Contract ID:** 70706300

**Help Center:** [ionos.com/help](https://ionos.com/help)  
**My IONOS:** [my.ionos.com/invoices](https://my.ionos.com/invoices)

**Your IONOS Personal Consultant:**  
[Teofanis Balucan Jr.](#)  
[📞 2673666016](tel:2673666016)

## Invoice

Billing period starting: 12/25/2023

Item	Service	Charges	Usage	Taxable Portion	Total
<b>Contract: 70706300 - MyWebsite One</b>					
Basic fee (\$1.00)					
1	Basic Fee 12/25/2023-01/25/2024	\$1.00 a month	1 mo.	\$0.00	\$1.00
Additional services (\$3.00)					
2	Mail Basic 25 11/28/2023-12/28/2023	\$3.00 a month	1 mo.	\$0.00	\$3.00
<b>Net Total</b>					<b>\$4.00</b>
<b>Net (non-taxable portion)</b>					<b>\$4.00</b>
<b>Net (taxable portion)</b>					<b>\$0.00</b>
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