

CITY OF LOS ANGELES  
CALIFORNIA

**DOWNTOWN LOS ANGELES  
NEIGHBORHOOD COUNCIL  
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SECRETARY

TONY HOOVER  
TREASURER



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**DOWNTOWN LOS ANGELES NEIGHBORHOOD COUNCIL  
JOINT BUDGET/EXECUTIVE COMMITTEE VIRTUAL MEETING MINUTES**

Wednesday, March 8th, 2023 – 6:30 PM

**Contact:** claudia.oliveira@dlanc.com for more information

In conformity with the September 16, 2021 enactment of California Assembly Bill 361 (Rivas) and due to concerns over COVID-19, this Downtown Los Angeles Neighborhood Council meeting will be conducted entirely with a call-in option or internet-based service option. Every person wishing to address the Neighborhood Council must dial (669) 900-6833 then enter MEETING ID: 88641025968 and then press # to join the meeting or use the zoom login at <https://us02web.zoom.us/j/88641025968>

Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

**AB 361 Updates:** Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

1. Call to Order

Claudia Oliveira (Executive Chair and Budget Committee Member)	P	Reeyan Raynes (Budget)	P
Tony Hoover (Budget Chair and Executive Committee Member)	P	Samir Bitar (Budget)	A
Jim Sarratori (Executive)	P	Wendy Celaya (Executive)	P
Debby Zhou (Executive)	P		

2. General Public Comment The public is requested to dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please

note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comments are limited to two minutes per speaker with a total time of ten minutes. (The chair, depending on number of speakers and time considerations, may change these parameters.)

3. Approve prior minutes
  - a. Executive Committee Minutes 02/08/2023

JS moved, WC seconded Y(6) , N (0), Absent (1)

4. Old business - None
5. New business (All items for discussion and possible action)

- a. In-person Board and/or Committee Meeting Locations
  - i. *Los Angeles Central Public Library* - [630 W 5th St, Los Angeles, CA 90071](#)

JS: make scenario for costs to run until midnight as worst case – \$650

- ii. *Ronald F. Deaton Civic Auditorium* - [100 W 1st St, Los Angeles, CA 90012](#)
- iii. *City Controller's Office Room 300* (City Hall East) - [200 N Main St, Los Angeles, CA 90012](#)
- iv. *Cal State LA Downtown Annex* - [801 South Grand Avenue, 6th Floor, Los Angeles, CA 90017](#)
- v. LAUSD, LA County, and/or Non Governmental Facilities

RR: The need to designate a primary location, and secondary location, and any other committee locations

TH: The problem when we did this before was that the Library couldn't guarantee a specific date.

DZ: Deaton has the same issue where internal events take priority and we can lose the venue last minute.

RR: The solution is that we have to pre-book the dates in advance, and not change the meeting dates ad hoc.

We need to verify how many alternate locations we can list for meetings, as long as we list a primary.

RR motions to recommend Central Library as primary meeting location for BOD and committees, and Deaton Hall for secondary for BOD, and Cal State LA for secondary for committees.

JS Seconded

Y(6) , N (0), Absent (1)

- b. Amend Office line item in the Budget to include In-person meeting location expenses for the following items: AV/IT equipment, facility rental fees, and refreshments

RR motions to allocate \$650 per month for meeting space, CO seconds

Y(6) , N (0), Absent (1)

RR left at 7:10PM

- c. Approve agenda for Board of Directors Meeting for March 14th, 2023

CO left at 7:30PM

JS motions to approve agenda, DZ seconded

Y(4) , N (0), Absent (3 - 1 executive)

6. General Public Comment, The public is requested to dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comments are limited to two minutes per speaker with a total time of ten minutes. (The chair, depending on number of speakers and time considerations, may change these parameters.)
7. Other Committee Comments and Announcements
8. Next Meeting Wednesday, April 5th, 2023
  
9. Adjourn **7:43PM**

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS:** *The public is requested to fill out a "Speaker Card" to address the [committee] on any agenda item before the committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to 2 minutes per speaker unless adjusted by the presiding officer.*

**NOTICE TO PAID REPRESENTATIVES:** *If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics@lacity.org](mailto:ethics@lacity.org)/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).*

**PUBLIC ACCESS OF RECORDS:** *In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board members in advance of a meeting may be viewed on our website by clicking on the following link: [www.dlanc.com](http://www.dlanc.com), or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the secretary, [jim.sarratori@dlanc.com](mailto:jim.sarratori@dlanc.com).*

**POSTING:** *In compliance with Government Code section 54954.2(a), Neighborhood Council agendas are posted for public review at Pershing Square, 532 S Olive, and at [www.dlanc.com](http://www.dlanc.com). You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at: <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>.*

**RECONSIDERATION AND GRIEVANCE PROCESS:** *For information on the DLANC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the DLANC Bylaws. The Bylaws are available at our Board meetings and our website [www.dlanc.com](http://www.dlanc.com).*

**DISABILITY POLICY:** *The Downtown Los Angeles Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Downtown Los Angeles Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (213) 978-1551 or email [NCsupport@lacity.org](mailto:NCsupport@lacity.org).*

**STATE OF CALIFORNIA PENAL CODE SECTION 403** (Amended by Stats, 1994, Ch. 923, Sec. 159. Effective January 1, 1995.) – *Every person who, without authority of law willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor.*

**SERVICIOS DE TRADUCCION:** *Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte [NCsupport@lacity.org](mailto:NCsupport@lacity.org).*