

Los Angeles Cleantech Incubator  
525 S. Hewitt Street  
Los Angeles, CA 90013

Re: Letter of Intent - Downtown Los Angeles Neighborhood Council (DE-EE0009659)

Dear Lauren Harper:

On behalf of the Downtown Los Angeles Neighborhood Council (DLANC), I am pleased to submit this letter of intent outlining the partnership between Los Angeles Cleantech Incubator (LACI) and DLANC for the **“Testing and Evaluation of Curb Management and Integrated Strategies to Catalyze Market Adoption of Electric Vehicles.”** The project has been awarded to a team of organizations, led by LACI, by the U.S. Department of Energy’s Energy Efficiency and Renewable Energy Agency. DLANC intends to participate in the project by supporting surveying and communications with local stakeholders and providing recommendations on curb management strategies. This would be effective from April 12, 2023, and conclude this partnership on December 31, 2024, unless mutually amended in writing.

Downtown Los Angeles Neighborhood Council advisory body of the City of Los Angeles that advocates for our community on important issues pertaining to the jurisdiction of the City of Los Angeles. The mission of the Downtown Los Angeles Neighborhood Council is to unite the diverse communities of Downtown Los Angeles and to provide an innovative forum for all community stakeholders to contribute to a healthy, vibrant, and inclusive Downtown.

The proposed research to develop a holistic approach to model curb utilization and guide curb management is one tool to achieving our vision. The project aims to build upon pre-existing traffic data and curb management deployments in two of the worst metropolitan areas for air quality, Los Angeles, CA, and Pittsburgh, PA. It seeks to provide cities across the United States with a roadmap to accelerate zero-emission transportation and lower vehicle miles traveled by targeting commercial activities, which are responsible for the largest impacts on inefficient energy use, congestion, and pollution. Initial deployments in Santa Monica and Pittsburgh will inform real-world implementation of urban zero emission curb zones that focus on inclusive access in marginalized communities and environmental justice areas, which suffer disproportionate environmental, health, and economic impacts.

As the project has been selected by the Department of Energy, and the DLANC aims to improve the curb management practices in downtown Los Angeles, the DLANC team will: 1) Provide comments and identifying problems regarding curb related issues in Los Angeles, 2) Provide relevant data and documents related to our neighborhood’s curbs, and 3) Support survey development and distribution with community partners 4) Work with the LACI, USC, and National Renewable Energy Laboratory (NREL)/Pacific Northwest National Lab (PNNL) team to develop specific strategies and recommendations for curbside management to improve mobility and energy efficiency in Los Angeles. Downtown Los Angeles Neighborhood Council will also work with the City of Los Angeles to provide comments and feedback for the USC team to validate and improve the models developed in this project. DLANC will execute their participation through regular meetings, resource development and technical assistance, contributing on average 10-15 hours a month.

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If changes are needed to responsibilities at any point during the project period, Downtown Los Angeles Neighborhood Council will submit amended changes to LACI in writing. If a situation arises where Downtown Los Angeles Neighborhood Council or LACI are not able to fulfill the intended responsibilities of this project, the organization will provide in writing the intent to reassign its responsibilities for the project and terminate the partnership. The point of contact for this project is the President of DLANC. The Downtown Los Angeles Neighborhood Council (DLANC) will submit quarterly reporting statements to LACI to record their project contribution.

We are excited to engage in this project and are committed to improving the issues of focus for this project.

Sincerely,

Claudia Oliveira  
President

[Downtown Los Angeles Neighborhood Council \(DLANC\)](#) | City of Los Angeles