

CITY OF LOS ANGELES  
CALIFORNIA



DOWNTOWN LOS ANGELES NEIGHBORHOOD COUNCIL  
P.O. BOX 13096  
LOS ANGELES, CA 90013

WWW.DLANC.COM

EMAIL: DLANC@EMPOWERLA.ORG

**OUTREACH COMMITTEE**

WENDY CELAYA  
CHAIR

CLAUDIA OLIVEIRA (EX-OFFICIO)  
MATT LIUZZO  
DAMION WAGNER  
CHRISTIAN DITTMER  
SAMIR BITAR

**DOWNTOWN LOS ANGELES NEIGHBORHOOD COUNCIL  
OUTREACH COMMITTEE**

**VIRTUAL 24HR SPECIAL MEETING AGENDA**

Monday, February 20, 2023 – 7:00 PM

**Contact:** wendy.celaya@dlanc.com for more information

In conformity with the September 16, 2021 enactment of California Assembly Bill 361 (Rivas) and due to concerns over COVID-19, this Downtown Los Angeles Neighborhood Council meeting will be conducted entirely with a call-in option or internet-based service option. Every person wishing to address the Neighborhood Council must dial (669) 900-6833 then enter

MEETING ID: ( [87163804326](https://us02web.zoom.us/j/87163804326) ) and then press # to join the meeting or use the zoom login at <https://us02web.zoom.us/j/87163804326>

Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

**AB 361 Updates:** Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

**1. Call to Order / Roll Call**

Wendy Celaya (Chair)		Matt Liuzzo	
Claudia Oliveira (ex-officio)		Christian Dittmer	
Damion Wagner		Samir Bitar	

**2. General Public Comment** - The public is requested to dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comments are limited to two minutes per speaker with a total time of ten minutes. (The chair, depending on the number of speakers and time considerations, may change these parameters.) (20 min. cap).

**3. Minutes (All items for discussion and possible action)**

- a. Approve minutes from January meeting

**4. Old Business (All items for discussion and possible action)**

- a. Wellness Day
  - i. Wellness Day on Sunday, March 26, 2023 update
    1. Progress on vendors.
    2. Site for event/logistics
    3. Flyer
    4. Promotion plan
- b. Phone Bank/Mailing List
  - i. Update on Phone Bank

**5. New Business (All items for discussion and possible action)**

- c. Elections Campaign
  - i. Meet the Candidate – in-person events/introductions
  - ii. Support to Candidates for best campaign efforts - support
  - iii. Voting Instructions to constituents of DTLA - process
  - iv. Voting Locations – update

**6. General Public Comment** - The public is requested dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comments are limited to two minutes per speaker with a total time of ten minutes. (The chair, depending on number of speakers and time considerations, may change these parameters.) (20 min. cap)

**7. Committee member announcements**

**8. Next Meeting: Monday, March 20, 2023**

**9. Adjourn**

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS:** *The public is requested to fill out a "Speaker Card" to address the [committee] on any agenda item before the committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer.*

**CONSENT ITEMS:** *There will be no separate discussion of Consent items as they are considered routine and will be adopted by one motion. If a member of the Board, Committee, or a stakeholder requests discussion on a particular item, that item will be removed from Consent and considered separately. Such items will be moved to the end of the agenda.*

**NOTICE TO PAID REPRESENTATIVES:** *If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics@lacity.org](mailto:ethics@lacity.org)/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).*

**PUBLIC ACCESS OF RECORDS:** *In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board members in advance of a meeting may be viewed on our website by clicking on the following link: [www.dlanc.com](http://www.dlanc.com), or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the secretary, [debby.zhou@dlanc.com](mailto:debby.zhou@dlanc.com)*

**POSTING:** *In compliance with Government Code section 54954.2(a), Neighborhood Council agendas are posted for public review at the*

Department of Recreation & Parks - Pershing Square Office, 532 S. Olive, and at [www.dlanc.com](http://www.dlanc.com). You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at:

<https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>.

**RECONSIDERATION AND GRIEVANCE PROCESS:** For information on the DLANC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the DLANC Bylaws. The Bylaws are available at our Board meetings and on our website [www.dlanc.com](http://www.dlanc.com).

**DISABILITY POLICY:** The Downtown Los Angeles Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Downtown Los Angeles Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (213) 978-1551 or email [NCsupport@lacity.org](mailto:NCsupport@lacity.org).

**STATE OF CALIFORNIA PENAL CODE SECTION 403** (Amended by Stats, 1994, Ch. 923, Sec. 159. Effective January 1, 1995.) – Every person who, without authority of law willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor.

**SERVICIOS DE TRADUCCION:** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contact [NCsupport@lacity.org](mailto:NCsupport@lacity.org).