

CITY OF LOS ANGELES  
CALIFORNIA

**DOWNTOWN LOS ANGELES  
NEIGHBORHOOD COUNCIL  
OFFICERS**

CLAUDIA OLIVEIRA  
PRESIDENT

JIM SARRATORI  
VICE PRESIDENT OF ADMINISTRATION

WENDY CELAYA  
VICE PRESIDENT OF  
COMMUNICATION & OUTREACH

DEBBY ZHOU  
SECRETARY

TONY HOOVER  
TREASURER



WWW.DLANC.COM

EMAIL: DLANC@EMPOWERLA.ORG

**DOWNTOWN LOS ANGELES NEIGHBORHOOD COUNCIL  
EXECUTIVE/BUDGET AND FINANCE COMMITTEES  
VIRTUAL 24 SPECIAL MEETING AGENDA**

Wednesday, February 1st, 2023 – 5:30 PM **5:38 PM**

**Contact:** claudia.oliveira@dlanc.com for more information

In conformity with the September 16, 2021 enactment of California Assembly Bill 361 (Rivas) and due to concerns over COVID-19, this Downtown Los Angeles Neighborhood Council meeting will be conducted entirely with a call-in option or internet-based service option. Every person wishing to address the Neighborhood Council must dial **(669) 900-6833** then enter **MEETING ID: [83313413170](https://us02web.zoom.us/j/83313413170)** and then press # to join the meeting or use the zoom login at <https://us02web.zoom.us/j/83313413170>

Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

**AB 361 Updates:** Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

1. Call to Order / Roll Call

Claudia Oliveira (Executive Chair and Budget Committee Member)	P	Reeyan Raynes (Budget)	P
Tony Hoover (Budget Chair)	P	Samir Bitar (Budget)	P
Jim Sarratori (Executive)	P	Wendy Celaya (Executive)	P
Debby Zhou (Executive)	P		

2. General Public Comment - The public is requested to dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board

takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comments are limited to two minutes per speaker with a total time of ten minutes. (The chair, depending on the number of speakers and time considerations, may change these parameters.) (20 min. cap).

3. Chair report

4. Old Business - (All items for discussion and possible action) - **None**

5. New Business (All items for discussion and possible action)

a. Treasurer Items:

- i. Approve four expenditures not to exceed \$500.00 each, and not to exceed a total of \$2,000, for activity vendors for DLANC Wellness Day. Monies to come from the Outreach Budget line item. Vendors like wisdom.la, bohemia yoga.  
**Outreach Vote: Y(4), N(0), Abs(0), R(0)**

**Motion Samir/Jim**

Motion to approve four expenditures not to exceed \$500.00 each, and not to exceed a total of \$2,000, for activity vendors for DLANC Wellness Day. Monies to come from the Outreach Budget line item. Vendors like wisdom.la, bohemia yoga.  
**Y (7), N (0), Abs (0)**

- ii. Approve an expenditure not to exceed \$200 for refreshments and pre-packaged snacks for the DLANC Wellness Day. Monies to come from the Outreach Budget line item. Vendors like Smart and Final, Target, or CVS.  
**Outreach Vote: Y(4), N(0), Abs(0), R(0)**

**Motion Jim/Samir**

- iii. Approve an expenditure not to exceed \$200 for refreshments and pre-packaged snacks for the DLANC Wellness Day. Monies to come from the Outreach Budget line item. Vendors like Smart and Final, Target, or CVS.  
**Y (7), N (0), Abs (0), R (0)**

- iv. Approve an expenditure not to exceed \$1,000 for elections banners, vendors like banners.com, lookouraway.com, nextday flyers. Monies to come from the Elections Budget line item.  
**Outreach vote: Y(4), N(0), Abs(0), R(0)**

**Motion Reeyan/Wendy**

Motion to approve an expenditure not to exceed \$1,000 for elections banners, vendors like banners.com, lookouraway.com, nextday flyers. Monies to come from the Elections Budget line item.

**Y (7), N (0), Abs (0), R (0)**

- v. Approve an expenditure not to exceed \$300 for election posters. Vendors like Nextdayflyers, Uprint, Vista Print. Monies to come from the Elections Budget line item.  
**Outreach vote: Y(4), N(0), Abs(0), R(0)**

**Motion Reeyan/Tony** Approve an expenditure not to exceed \$850 for election posters and Artwork. Vendors like Nextdayflyers, Uprint, Vista Print. Monies to come from the Elections Budget line item.

**Y (7), N (0), Abs (0), R (0)**

- vi. Approve an expenditure not to exceed \$500 for printed advertisement. Vendors like DTLA Weekly, DT News, Downtowner. Monies to come from the Elections Budget line item.  
**Outreach Vote: Y(4), N(0), Abs(0), R(0)**

**Motion Reeyan/Wendy**

Motion to approve an expenditure not to exceed \$500 for printed advertisement. Vendors like DTLA Weekly, DT News, Downtowner. Monies to come from the Elections Budget line item.

**Y (7), N (0), Abs (0)**

- b. Propose new executive meeting time to 1st Wednesday of the month at 6:30 pm. Wednesday before the Board of Directors meeting Admin Change.
  - c. Approve agenda for 24 hr Special Board of Directors meeting on Wednesday, February 1st, 2023.
6. General Public Comment - The public is requested to dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board

takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comments are limited to two minutes per speaker with a total time of ten minutes. (The chair, depending on the number of speakers and time considerations, may change these parameters.) (20 min. cap)

## 7. Committee member announcements

Next Meeting: TBD  
Adjourn 5:50 PM

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS:** *The public is requested to fill out a "Speaker Card" to address the [committee] on any agenda item before the committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer.*

**CONSENT ITEMS:** *There will be no separate discussion of Consent items as they are considered routine and will be adopted by one motion. If a member of the Board, Committee, or a stakeholder requests discussion on a particular item, that item will be removed from Consent and considered separately. Such items will be moved to the end of the agenda.*

**NOTICE TO PAID REPRESENTATIVES:** *If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics@lacity.org](mailto:ethics@lacity.org)/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).*

**PUBLIC ACCESS OF RECORDS:** *In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board members in advance of a meeting may be viewed on our website by clicking on the following link: [www.dlanc.com](http://www.dlanc.com), or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the secretary, [debby.zhou@dlanc.com](mailto:debby.zhou@dlanc.com)*

**POSTING:** *In compliance with Government Code section 54954.2(a), Neighborhood Council agendas are posted for public review at the Department of Recreation & Parks - Pershing Square Office, 532 S. Olive, and at [www.dlanc.com](http://www.dlanc.com). You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at: <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>.*

**RECONSIDERATION AND GRIEVANCE PROCESS:** *For information on the DLANC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the DLANC Bylaws. The Bylaws are available at our Board meetings and on our website [www.dlanc.com](http://www.dlanc.com).*

**DISABILITY POLICY:** *The Downtown Los Angeles Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Downtown Los Angeles Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (213) 978-1551 or email [NCSupport@lacity.org](mailto:NCSupport@lacity.org).*

**STATE OF CALIFORNIA PENAL CODE SECTION 403** (Amended by Stats, 1994, Ch. 923, Sec. 159. Effective January 1, 1995.)

—

*Every person who, without authority of law willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor.*

**SERVICIOS DE TRADUCCION:** *Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contact [NCsupport@lacity.org](mailto:NCsupport@lacity.org).*