

CITY OF LOS ANGELES
CALIFORNIA

RULES & SELECTIONS COMMITTEE

JIM SARRATORI
CO-CHAIR

DEBBY ZHOU
CO-CHAIR

Claudia Oliveira
Samir Bitar
Nathan Mahaffey
Reeyan Raynes



DOWNTOWN LOS ANGELES NEIGHBORHOOD COUNCIL
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DOWNTOWN LOS ANGELES NEIGHBORHOOD COUNCIL
RULES & SELECTIONS COMMITTEE
VIRTUAL MEETING MINUTES - DRAFT
Tuesday, November 1st, 2022 – 6:30 PM

Contact: jim.sarratori@dlanc.com and debby.zhou@dlanc.com for more information.

1. Call to Order / Roll Call

a. Called to order at 6:33PM

Jim Sarratori	H
Debby Zhou	H
Claudia Oliveira	H
Samir Bitar	H
Nathan Mahaffey	H
Reeyan Raynes	H

2. General Public Comment: The public is requested dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comments are limited to two minutes per speaker with a total time of ten minutes. (The chair, depending on number of speakers and time considerations, may change these parameters.)

3. Minutes:

a. Approval of the October Meeting Minutes.

i. Jim motioned to approve the minutes. Samir seconded.

ii. Claudia abstained. Motion passes.

4. Report from the chair(s)
5. Old Business:
 - a. Update, discussion, and possible action to change the length of DLANC terms from two years to four years, alternating half the board every two years.
 - i. **Reeyan noted we should take this off, we cannot entertain until after 2023 Election and seating of the new board.**
 - ii. **Jim to remove from future agendas.**
 - b. Update, discussion, and possible action on Roles, Responsibilities, and Operating Procedures document draft.
 - i. **The committee added items to the VP of Outreach responsibility list.**
 - ii. **Samir will take the lead on organizing the list and inform the committee via email when the organization is complete.**
 - iii. **Debby, Reeyan, and Claudia will provide further input on their responsive sections (Website, Social Media, Events)**
 - iv. **Claudia will review and finalize President Responsibilities**
 - v. **Jim will review and finalize VP of Admin Responsibilities**
 - vi. **Jim will follow up with Tony every few days to get the Treasurer Responsibilities.**
 - vii. **The Committee will try to finalize and approve this document next board meeting.**
6. New Business:
 - a. Review the selection process of candidates for upcoming general board meeting.
 - b. Discuss action items for the next board election in 2023.
 - c. Prioritize goals for the committee to complete prior to the end of the board term which may include further bylaw changes and new board member onboarding resources.
 - i. **Bylaws – Empower LA will not consider bylaw changes that impact seats up until after the election.**
 - ii. **Roles & Responsibilities – Nathan to assist in development in onboarding package.**
 - iii. **Thursday May 4th is the next election**
7. General Public Comment: The public is requested dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comments are limited to two minutes per speaker with a total time of ten minutes. (The chair, depending on number of speakers and time considerations, may change these parameters.)
8. Other Committee Comments and Announcements
9. Next Meeting – Tuesday, December 6th
10. Adjourn
 - a. **Meeting adjourned at 7:41pm.**

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS: *The public is requested to fill out a "Speaker Card" to address the [committee] on any agenda item before the committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer.*

CONSENT ITEMS: *There will be no separate discussion of Consent items as they are considered routine and will be adopted by one motion. If a member of the Board, Committee, or a stakeholder requests discussion on a particular item, that item will be removed from Consent and considered separately. Such items will be moved to the end of the agenda.*

NOTICE TO PAID REPRESENTATIVES: *If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics@lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.*

PUBLIC ACCESS OF RECORDS: *In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board members in advance of a meeting may be viewed on our website by clicking on the following link: www.dlanc.com, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the secretary, jim.sarratori@dlanc.com.*

POSTING: *In compliance with Government Code section 54954.2(a), Neighborhood Council agendas are posted for public review at Department of Recreation & Parks - Pershing Square Office, 532 S. Olive and at www.dlanc.com. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at: <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>.*

RECONSIDERATION AND GRIEVANCE PROCESS: *For information on the DLANC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the DLANC Bylaws. The Bylaws are available at our Board meetings and our website www.dlanc.com.*

DISABILITY POLICY: *The Downtown Los Angeles Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Downtown Los Angeles Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (213) 978-1551 or email NCsupport@lacity.org.*

STATE OF CALIFORNIA PENAL CODE SECTION 403 *(Amended by Stats, 1994, Ch. 923, Sec. 159, Effective January 1, 1995.)—*
Every person who, without authority of law willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor.

SERVICIOS DE TRADUCCION: *Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte NCsupport@lacity.org.*