

CITY OF LOS ANGELES
CALIFORNIA

**DOWNTOWN LOS ANGELES
NEIGHBORHOOD COUNCIL
OFFICERS**

CLAUDIA OLIVEIRA
PRESIDENT

JIM SARRATORI
VICE PRESIDENT OF ADMINISTRATION

ANGELA DELEON
VICE PRESIDENT OF
COMMUNICATION & OUTREACH

DEBBY ZHOU
SECRETARY

TONY HOOVER
TREASURER



LOS ANGELES, CA 90013

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**DOWNTOWN LOS ANGELES NEIGHBORHOOD COUNCIL
EXECUTIVE COMMITTEE**

VIRTUAL MEETING MINUTES - DRAFT

Wednesday, November 2nd, 2022 – 7:00 PM

Contact: claudia.oliveira@dlanc.com for more information

1. Call to Order

a. Meeting called to order at 7:03

Claudia - President	H	Angela DeLeon - VP of Outreach	A
Jim Sarratori - VP of Admin.	H	Tony Hoover - Treasurer	H
Debby Zhou - Secretary	H		

2. General Public Comment The public is requested to dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comments are limited to two minutes per speaker with a total time of ten minutes. (The chair, depending on number of speakers and time considerations, may change these parameters.)

3. Approve prior minutes

a. Jim motioned to approve minutes from the August Executive Committee meeting.

Tony seconded.

b. Debby abstained. Motion passes.

c. Meetings minutes from the October Meeting will be posted for the next month’s meeting.

4. Old business - None

5. New business (All items for discussion and possible action)
 - a. DLANC info@dlanc.com email discussion
 - i. **Claudia checks and responds but tons of spam**
 - ii. **Debby has tried to filter out ionos spam, but can't figure it out.**
 - iii. **Gmail fixes issue, so hopefully when DLANC moves email to Gmail it will fix the issue.**
 - iv. **Claudia noted to Tony that the clerk says to update budget packet for gmail inside operations or office line item.**
 - v. **Clerk wants us to get subscription with Google (not a contract) which is easier for the city.**
 - vi. **Debby to send Jim an email**
 - vii. **Exec@dlanc.com was created for register.com issue with website because we needed a new log in information.**
 - viii. **Tony keeps all account info and passwords.**
 - b. Filling open seats
 - c. Roles and Responsibilities Tasks
 - i. **Tony to fill out Roles and Responsibilities for Treasurer in the next two weeks.**
 - ii. **Jim wants to review and pass the document at the next Rules Committee meeting.**
 - d. Clerk NC Funding Admonition Notice
 - i. **They claimed it was simply protocol even though it was their fault for sending it.**
 - ii. **MERS will be passed for those old months at this next meeting.**
 - e. Approve agenda for Board of Directors Meeting for November 7th, 2022
6. General Public Comment, The public is requested to dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comments are limited to two minutes per speaker with a total time of ten minutes. (The chair, depending on number of speakers and time considerations, may change these parameters.)
7. Other Committee Comments and Announcements
8. Next Meeting Wednesday, December 7th, 2022
9. Adjourn
 - a. **Meeting adjourned at 7:37pm**

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS: *The public is requested to fill out a "Speaker Card" to address the [committee] on any agenda item before the committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to 2 minutes per speaker unless adjusted by the presiding officer.*

NOTICE TO PAID REPRESENTATIVES: *If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics@lacity.org/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or ethics.commission@lacity.org.*

PUBLIC ACCESS OF RECORDS: *In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board members in advance of a meeting may be viewed on our website by clicking on the following link: www.dlanc.com, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the secretary, jim.sarratori@dlanc.com.*

POSTING: *In compliance with Government Code section 54954.2(a), Neighborhood Council agendas are posted for public review at Pershing Square, 532 S Olive, and at www.dlanc.com. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at: <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>.*

RECONSIDERATION AND GRIEVANCE PROCESS: *For information on the DLANC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the DLANC Bylaws. The Bylaws are available at our Board meetings and our website www.dlanc.com.*

DISABILITY POLICY: *The Downtown Los Angeles Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Downtown Los Angeles Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (213) 978-1551 or email NCSupport@lacity.org.*

STATE OF CALIFORNIA PENAL CODE SECTION 403 (Amended by Stats, 1994, Ch. 923, Sec. 159. Effective January 1, 1995.) – *Every person who, without authority of law willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor.*

SERVICIOS DE TRADUCCION: *Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte NCSupport@lacity.org.*