

CITY OF LOS ANGELES  
CALIFORNIA

RULES & SELECTIONS COMMITTEE

NAIRA HAROOTUNIAN  
CO-CHAIR

JIM SARRATORI  
CO-CHAIR

Claudia Oliveira  
Samir Bitar  
Reeyan Raynes



DOWNTOWN LOS ANGELES NEIGHBORHOOD COUNCIL  
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DOWNTOWN LOS ANGELES NEIGHBORHOOD COUNCIL  
RULES & SELECTIONS COMMITTEE  
VIRTUAL MEETING MINUTES

Monday, July 11<sup>th</sup>, 2022 – 6:30 PM

Contact: [naira.harootunian@dlanc.com](mailto:naira.harootunian@dlanc.com) and [jim.sarratori@dlanc.com](mailto:jim.sarratori@dlanc.com) for more information.

- 1. Call to Order / Roll Call
  - a.

Naira Harootunian	A
Jim Sarratori	H
Claudia Oliveira	H
Samir Bitar	H
Reeyan Raynes	H

- 2. General Public Comment: The public is requested dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comments are limited to two minutes per speaker with a total time of ten minutes. (The chair, depending on number of speakers and time considerations, may change these parameters.)

- 3. Minutes:
  - a. Approval of the 6/7/22 Meeting Minutes
    - i. **Claudia motioned, Jim seconded.**
    - ii. **Motion passed unanimously.**

- 4. Old Business:
  - a. Continue discussion and possible action on amending DLANC ‘Standing Rules’ and ‘14.03 Rules of Order’ into a singular Standing Rules document, and to incorporate additional



- viii. **Bylaw changes over time – Jim proposes this committee approve EACH AMENDMENT and eventually in February/March submit a motion to the general board showing all bylaw changes, to give us wiggle room to approve for the April deadline.**
- ix. **Claudia noted that the representation would need to be balanced, and some districts only have 1 seat for each resident/business.**
- x. **Reeyan motioned to approve discussion with the dept of neighborhood empowerment to potential changes to the bylaws for transition to a 4-year term. Samir seconded.**
- xi. **Motion passed unanimously. Jim to get process started and update committee next meeting.**

5. **New Business:**

- a. **Review the selection process of candidates for the upcoming July 12<sup>th</sup> general board meeting of three vacancies: Center City East Resident Seat, Historic Core Resident Seat, and Civic Center Resident Seat.**
  - i. **Jim proposes 2-minutes per candidate running to make a statement about themselves and why they want to run. In addition, the President may allow up to (3) general questions from board members for each of the candidates to answer, with no cross discussion. The first three board members to raise their hands would be allowed to ask the questions in the order they raise their hands.**
  - ii. **Reeyan suggested to hold a sub-committee meeting to have a conversation with the candidates running and the committee would be responsible for providing a recommendation for the candidate for each seat.**
  - iii. **Public Comment:**
    - 1. **Debby recommends they submit a short profile about themselves and why they are running so the board can review prior to the election.**
    - 2. **CS recommends the candidate be required to understand the process ahead of time.**
    - 3. **Debby agrees that a sub-committee is a good idea.**
  - iv. **Claudia noted that we do not need to vote for someone if they are the only person running. She also noted that it would be helpful to vet candidates.**
  - v. **Samir noted that we should simply urge people to do their own research and point them in the right direction, as we have enough work on our plates besides education the candidates on requirements. Samir noted he is in favor**
  - vi. **Reeyan noted that the requirement for this election was to submit by July 10<sup>th</sup> to compile candidates and allow for vetting of documents.**
  - vii. **Reeyan suggested voting on a sub-committee next meeting. Can be a simple standard set of questions. Then would provide a recommendation to this Rules Committee, THEN go to board.**
  - viii. **Jim is concerned with scheduling, would need to schedule ahead of the Rules Committee.**
  - ix. **Samir noted that another NC had an online application... Reeyan also shared the city clerk application.**
  - x. **The committee agreed that the we will provide the standard city clerk application to be submitted with their proof of ID and residence, business address, or property address. Reeyan will add this hyperlink to our website. Jim to send to all applicants and tell them they do not need to email to city clerk, just to the VP of Administration and Secretary.**
  - xi. **After discussion the committee decided to table the discussion of creating a sub-committee for vetting candidates until the next meeting.**
- b. **Discussion and possible action to amend the bylaws to include term limits for all board members, limited to two terms.**
  - i. **Reeyan noted that the bylaws say we can, but no other NC's have this rule.**
  - ii. **The committee members think this is unnecessary when it is already hard to fill seats.**

**iii. After further discussion the committee decided not to take action on this item.**

- c. Discussion and possible action to amend the bylaws to pay the President a monthly stipend due to the astronomical amount of time that position requires.

**i. This is a moot item, it would not be legal.**

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7. Other Committee Comments and Announcements

- a. Monica is no longer our funding liaison for the clerk. Claudia is working with Aileen..**

8. Next Meeting – August 30<sup>th</sup> and September 27<sup>th</sup>

- a. Next meeting after that November 1st**

9. Adjourn

- a. Meeting adjourned at 8:24pm**

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**NOTICE TO PAID REPRESENTATIVES:** *If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics@lacity.org](mailto:ethics@lacity.org)/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).*

**PUBLIC ACCESS OF RECORDS:** *In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board members in advance of a meeting may be viewed on our website by clicking on the following link: [www.dlanc.com](http://www.dlanc.com), or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the secretary, [jim.sarratori@dlanc.com](mailto:jim.sarratori@dlanc.com).*

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**RECONSIDERATION AND GRIEVANCE PROCESS:** *For information on the DLANC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the DLANC Bylaws. The Bylaws are available at our Board meetings and our website [www.dlanc.com](http://www.dlanc.com).*

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**STATE OF CALIFORNIA PENAL CODE SECTION 403** (Amended by Stats, 1994, Ch. 923, Sec. 159. Effective January 1, 1995.) – Every person who, without authority of law willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor.

**SERVICIOS DE TRADUCCION:** Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte [NCsupport@lacity.org](mailto:NCsupport@lacity.org).