

Monthly Expenditure Report



Reporting Month: February 2022

Budget Fiscal Year: 2021-2022

NC Name: Downtown Los Angeles
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$31861.94	\$2071.18	\$29790.76	\$0.00	\$0.00	\$29790.76

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$42000.00	\$71.18	\$31790.76	\$0.00	\$31790.76
Outreach		\$0.00		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$0.00	\$2000.00	\$-2000.00	\$0.00	\$-2000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$10138.06	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	LINODE	02/01/2022	The Board shall approve an annual expenditure of an amount not to exceed \$725 for website hosting. Monies to come from the office budget. Vendor is Linode.	General Operations Expenditure	Office	\$37.50
2	WWW.1AND1.COM	02/27/2022	The Board shall approve an annual expenditure of an amount not to exceed \$200 for email hosting. Monies to come from the Office Budget. Vendor is IONOS.	General Operations Expenditure	Office	\$33.68
3	Spring Street Park Foundation	02/01/2022	Motion to approve the NPG submitted by Spring Street Park (SPARK) for \$2000. Monies to come from the NPG Budget.	Neighborhood Purpose Grants		\$2000.00
Subtotal:						\$2071.18

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
Subtotal: Outstanding						\$0.00



Page 1 of 1
Invoice Date: 2022-02-01 05:18

Remit to:
Linode
249 Arch St.
Philadelphia, PA 19106
USA

Invoice To:
Tony Hoover
Downtown Los Angeles
Neighborhood Council
200 N Spring St
Floor 20
Los Angeles, CA, 90012-4801
US

Invoice: #20355325

Description	From	To	Quantity	Unit Price	Amount	Tax	Total
Linode 4GB linode717426 (717426)	2022-01-01 05:00	2022-02-01 04:59		0.03	\$20.00	\$0.00	\$20.00
Backup Service Linode 4GB (pending upgrade) linode717426 (717426)	2022-01-01 05:00	2022-02-01 04:59		0.008	\$5.00	\$0.00	\$5.00
Linode 2GB linode7759814 (7759814)	2022-01-01 05:00	2022-02-01 04:59		0.015	\$10.00	\$0.00	\$10.00
Backup Service Linode 2GB (pending upgrade) linode7759814 (7759814)	2022-01-01 05:00	2022-02-01 04:59		0.004	\$2.50	\$0.00	\$2.50

Subtotal (USD)	\$37.50
Tax (USD)	\$0.00
Total (USD)	\$37.50



IONOS Inc.
701 Lee Road, Suite 300
Chesterbrook, PA 19087
USA

IONOS Inc. · 701 Lee Road, Suite 300
Chesterbrook, PA 19087 · USA

Tony Hoover
Downtown Los Angeles Neighborhood
Council
529 S Broadway
Los Angeles, CA 90013-2365
UNITED STATES

Invoice: 202037136899
Invoice Date: 02/25/2022
Customer ID: 572604622
Contract ID: 70706223

Help Center: ionos.com/help
My IONOS: my.ionos.com/invoices

Your IONOS Personal Consultant:
Don Pacaud
✉ don.pacaud@service.ionos.com
☎ 2673666056

Invoice

Billing period starting: 02/24/2022

Item	Service	Charges	Usage	Taxable Portion	Total
Contract: 70706223 - Web Hosting Expert					
1	Mail Business Mailbox 02/03/2022-05/03/2022	\$4.99 a month	3 mo.	\$0.00	\$14.97
2	Mail Business 1 Lic. 02/18/2022-03/18/2022	\$5.00 a month	1 mo.	\$0.00	\$5.00
3	Mail Business 1 Lic. 02/18/2022-03/18/2022	\$5.00 a month	1 mo.	\$0.00	\$5.00
4	PHP7.3 Extended Support 02/21/2022-03/21/2022	\$8.71 a month	1 mo.	\$0.00	\$8.71
Net Total					\$33.68
Net (non-taxable portion)					\$33.68
Net (taxable portion)					\$0.00
Tax					\$0.00
Total amount due					\$33.68

Please **DO NOT** send cash, check or money order

The total amount due will be charged to your credit card within the next seven days, most likely in the next day or two. Thank you.

Do you have questions regarding this invoice?
Please refer to your [Help Center](https://ionos.com/help) or log in to my.ionos.com for further information.

**City of Los Angeles
Office of the City Clerk
Neighborhood Council Funding Program**

Neighborhood Purposes Grants

Neighborhood Purposes Grants (NPGs) provide NCs opportunities to develop partnerships with local 501(c)(3) nonprofits and public schools to build community and enhance neighborhoods in the City of Los Angeles. Projects and activities supported by NPGs vary widely and can include, but are not limited to:

- The Arts
- Beautification
- Community Support
- Education
- Community Improvements

NPG-funded projects and activities must be for a **public benefit** and purpose, **open**, **accessible**, and **free of charge** to stakeholders.

Grants approved by NCs exceeding \$5,000 involve further review and possible City contract by the Office of the City Clerk.

Visit the NC Funding Program website page on NPGs ([click here](#)) to find out more details about how 501(c)(3) nonprofits and public schools serving NC areas can apply. There are two NPG Information Packets; One for prospective applicants to help guide them in the application process, and one for NC board members outlining considerations and factors to keep in mind while evaluating NPG requests.

A “Project Completion Report” template is also provided to help ensure accountability in the use of Grant funds and help demonstrate how NCs and their partners are supporting L.A. communities and stakeholders. NCs and NPG recipients are strongly encouraged to work together to complete and submit the Report at the conclusion of the project.

Any questions you may have with the NPG process, please contact us at the NC Funding Program:

- Clerk.NCFunding@lacity.org
- (213) 978-1058

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Downtown Los Angeles Neighborhood Council

SECTION I - APPLICANT INFORMATION

1a) _____
Organization Name *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*

1b) _____
Organization Mailing Address *City* *State* *Zip Code*

1c) _____
Business Address (if different) *City* *State* *Zip Code*

1d) **PRIMARY CONTACT INFORMATION:**

Name *Phone* *Email*

2) **Type of Organization- Please select one:**

- Public School *(not to include private schools)* or 501(c)(3) Non-Profit *(other than religious institutions)*
 Attach Signed letter on School Letterhead **Attach IRS Determination Letter**

3) _____
Name / Address of Affiliated Organization (if applicable) *City* *State* *Zip Code*

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large.
(Grants cannot be used as rewards or prizes for individuals)

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$ _____

10a) Start date: ___/___/___ 10b) Date Funds Required: ___/___/___ 10c) Expected Completion Date: ___/___/___
(After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No ***(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form



Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
P.O. Box 2508
Cincinnati, OH 45201

SPRING STREET PARK FOUNDATION
416 S SPRING ST APT 306
LOS ANGELES, CA 90013

Date:
08/09/2021
Employer ID number:
86-1923212
Person to contact:
Name: Customer Service
ID number: 31954
Telephone: (877) 829-5500
Accounting period ending:
December 31
Public charity status:
170(b)(1)(A)(vi)
Form 990 / 990-EZ / 990-N required:
Yes
Effective date of exemption:
December 20, 2020
Contribution deductibility:
Yes
Addendum applies:
No
DLN:
26053520002111

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Meeting Date:

Budget Fiscal Year: Agenda Item No:

Board Motion and/or Public Benefit Statement (CIP and NPG):

Method of Payment: (Select One) [] Check [] Credit Card [] Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Table with 8 columns: Board Member's First and Last Name, Board Position, Yes, No, Abstain, Absent, Ineligible, Recused. Multiple empty rows for data entry.

Board Quorum: Total:

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature [Signature]

Authorized Signature: [Signature]

Print/Type Name:

Print/Type Name: Claudia Oliveira

Date:

Date: