

**CITY OF LOS ANGELES  
CALIFORNIA**



**DOWNTOWN LOS ANGELES  
NEIGHBORHOOD COUNCIL  
OFFICERS**

CLAUDIA OLIVEIRA  
PRESIDENT

NAIRA HAROOTUNIAN  
VICE PRESIDENT OF ADMINISTRATION

VACANT  
VICE PRESIDENT OF  
COMMUNICATION & OUTREACH

JIM SARRATORI  
SECRETARY

TONY HOOVER  
TREASURER

**DOWNTOWN LOS ANGELES NEIGHBORHOOD COUNCIL  
BOARD OF DIRECTORS**

**MEETING MINUTES DRAFT**

Tuesday, December 14th, 2021 – 6:30 PM

**1. Call to Order/Roll Call - Quorum of 13 required**

Patti Berman	Here	Ryan Afari	Here	Allen Gross	Absent
Claudia Oliveira	Here	Lori Summers	Here	Eboney Pearson	Here, arrived around 6:50-7:00 PM
Tony Hoover	Here	Samir Bitar	Here	Cody Nowak	Here
Wendell Blassingame	Absent	Melynda Choothesa	Here, arrived around 6:40 PM	Jim Sarratori	Here
Michelle Duffie	Here	Tyler Murphy	Here, arrived around 6:40 PM	Jehan Reagan	Here
Naira Harootunian	Absent	Pablo Fontoura	Here	Debby Zhou	Here
Rick Nordin	Absent	Kevin Dieterle	Here	James Wilde	Here, via alternate Susan
Wendy Celaya	Here	Center City Business - Vacant		Angela DeLeon	Here

**3. General Public Comment on Non-Agenda Items**

The public is requested to dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Press \*6 to unmute. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will

be heard during the General Public Comment period. **Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.** Public comments are limited to two minutes per speaker with a total time of ten minutes. (The chair, depending on the number of speakers and time considerations, may change these parameters.).

**4. Declaration of Ex-Parte Communications**

**5. Selection of the VP of Communications and Outreach.**

Claudia Oliveira nominated Angela DeLeon for the position of VP of Communications and Outreach. Angela DeLeon accepted.

Patti Berman	Abstain	Ryan Afari	Yes	Allen Gross	Absent
Claudia Oliveira	Abstain	Lori Summers	Yes	Eboney Pearson	Absent
Tony Hoover	Yes	Samir Bitar	Yes	Cody Nowak	Yes
Wendell Blassingame	Absent	Melynda Choothesa	Yes	Jim Sarratori	Yes
Michelle Duffie	Yes	Tyler Murphy	Absent	Jehan Reagan	Yes
Naira Harootunian	Absent	Pablo Fontoura	Yes	Debby Zhou	Yes
Rick Nordin	Absent	Kevin Dieterle	Yes	James Wilde	Yes
Wendy Celaya	Yes	Center City Business - Vacant	N/A	Angela DeLeon	Yes

**6. Speakers**

a. City/County/State/Federal elected officials or representatives.

b. Special Guests.

- Lacivilrights - Capri Maddox
- civilandhumanrights.lacity.org

c. Liaisons Reports - Open liaison positions: LLANC, Purposeful Aging, Data, DWP MOU, Plan Check, Budget Representative.

**7. Minutes**

a. Approval of the [11-09-2021](#) Board Meeting Minutes, the [12-06-21](#) joint Board/Budget and Funding Special Meeting Minutes.

11/9 Minutes:

**Motion:** Jim Sarratori

**2nd: Kevin Dieterle**

Patti Berman	Abstain	Ryan Afari	Abstain	Allen Gross	Absent
Claudia Oliveira	N/A	Lori Summers	Yes	Eboney Pearson	Yes
Tony Hoover	Yes	Samir Bitar	Yes	Cody Nowak	Abstain
Wendell Blassingame	Absent	Melynda Choothesa	Yes	Jim Sarratori	Yes
Michelle Duffie	Abstain	Tyler Murphy	Yes	Jehan Reagan	Abstain
Naira Harootunian	Absent	Pablo Fontoura	Yes	Debby Zhou	Yes
Rick Nordin	Absent	Kevin Dieterle	Yes	James Wilde	Yes
Wendy Celaya	Yes	Center City Business - Vacant	N/A	Angela DeLeon	Yes

**Yes = 13, No = 0, Abs = 5, Rec = 0**

**Motion passed.**

Special Meeting:

**Motion** Claudia Oliveira

**2nd:** Jim Sarratori

Patti Berman	Abstain	Ryan Afari	Yes	Allen Gross	Absent
Claudia Oliveira	N/A	Lori Summers	Abstain	Eboney Pearson	Yes
Tony Hoover	Yes	Samir Bitar	Abstain	Cody Nowak	Yes
Wendell Blassingame	Absent	Melynda Choothesa	Yes	Jim Sarratori	Yes
Michelle Duffie	Abstain	Tyler Murphy	Yes	Jehan Reagan	Yes
Naira Harootunian	Absent	Pablo Fontoura	Yes	Debby Zhou	Yes
Rick Nordin	Absent	Kevin Dieterle	Abstain	James Wilde	Yes
Wendy Celaya	Yes	Center City Business - Vacant	N/A	Angela DeLeon	Yes

**Yes = 13, No = 0, Abs = 5, Rec = 0**

**Motion passed.**

**8. President's Report**

a. Announce Center City Business Seat Vacancy.

b. Agenda template.

## 9. Consent Calendar

a. Approve Tonja Boykin as a committee member on the Planning and Land Use Committee.

**Motion:** Claudia Oliveira

**2nd:** Jim Sarratori

Patti Berman	Yes	Ryan Afari	Yes	Allen Gross	Absent
Claudia Oliveira	N/A	Lori Summers	Yes	Eboney Pearson	Yes
Tony Hoover	Yes	Samir Bitar	Abstain	Cody Nowak	Yes
Wendell Blassingame	Absent	Melynda Choothesa	Yes	Jim Sarratori	Yes
Michelle Duffie	Absent	Tyler Murphy	Yes	Jehan Reagan	Yes
Naira Harootunian	Absent	Pablo Fontoura	Yes	Debby Zhou	Yes
Rick Nordin	Absent	Kevin Dieterle	Yes	James Wilde	Yes
Wendy Celaya	Yes	Center City Business - Vacant	N/A	Angela DeLeon	Yes

**Yes = 16, No = 0, Abs = 1, Rec = 0**

**Motion passed.**

## 10. Old Business

a. Discussion and possible action on Cooper Donuts' updated address.

Tony Hoover explained that the location has to be changed to 215 South Main Street from their initial letter.

**Motion:** Tony Hoover

**2nd:** Samir Bitar

Patti Berman	Yes	Ryan Afari	Yes	Allen Gross	Absent
Claudia Oliveira	N/A	Lori Summers	Yes	Eboney Pearson	Yes
Tony Hoover	Yes	Samir Bitar	Yes	Cody Nowak	Yes
Wendell Blassingame	Absent	Melynda Choothesa	Yes	Jim Sarratori	Yes
Michelle Duffie	Absent	Tyler Murphy	Yes	Jehan Reagan	Yes
Naira Harootunian	Absent	Pablo Fontoura	Yes	Debby Zhou	Yes
Rick Nordin	Absent	Kevin Dieterle	Yes	James Wilde	Yes

Wendy Celaya	Yes	Center City Business - Vacant	N/A	Angela DeLeon	Yes
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Yes = 17, No = 0, Abs = 0, Rec = 0

Motion passed.

## 11. New Business

### a. Planning and Land Use: (All Items are for Discussion & Possible Action)

i. **Case Number:** [ZA 2021-3891PAB](#)

**Project Location:** 100 S. Grand Avenue, Los Angeles, CA 90012

**Item Description/Request:** 305-key hotel, part of the previously approved mixed use project known as the Grand, which also includes housing with 20% affordable units as well as retail and restaurants. For the Hotel locations of alcohol service, in addition to guest room mini-bars, hotel locations where alcohol service would be permitted include: Level 8 includes 15,168 sq. ft. consisting of a 4,868 sq. ft. Ballroom with 400 seats; 6,378 sq. ft. of meeting and pre-function space with 78 seats; 2,339 sq. ft. terrace; 1,583 sq. ft. kitchen. Level 10 includes 21,097 sq. ft. of dining, terrace and kitchen space with 541 seats.

**MOTION:** “The Planning and Land Use Committee recommends that DLANC submit a [letter of support](#) for the Applicant’s request in Planning Case No. ZA 2021-3891PAB.

**Support is conditioned on the following: (a) Owner/Operator will come back and present to PLUC should owner/operator change; (b) storefronts of ground floor retail retain transparency at all times to allow for eyes on the street and pedestrian safety”**

PLUC VOTE: (Yes: 6, No: 0, Abstention: 1; Absent: 3, Recused: 2)

ii. **Case Number:** [ZA-2021-7592-CUB](#)

**Project Location:** 255 S Grand Ave

**Item Description/Request:** The request is for a Conditional Use Permit (“CUB”) to allow the Applicant, Chipotle Mexican Grill (“Applicant” or “Chipotle”), to serve alcoholic beverages for on-site consumption pursuant to a type 47 ABC license at its forthcoming restaurant located at 255 S Grand Ave (Site) in the Bunker Hill area of Downtown Los Angeles. As a practical matter, the Applicant will start out with a type 41 ABC license (beer and wine on-site) and will only serve beer. However, Chipotle seeks the right to serve beer and margaritas pursuant to a type 47 ABC license in the event they choose to upgrade the license type at some point in the future.

Therefore, the request herein is for a CUB for a full line of alcohol at a 59-seat, 4086 s.f. restaurant (29 seats in the 2436 sf interior and 30 seats on a 1650 sf on-site patio). The requested hours of operation are 9 am to 11 pm daily.

**MOTION:** “The Planning and Land Use Committee recommends that DLANC submit a [letter of support](#) for the Applicant’s request in Planning Case No. ZA-2021-7592-CUB.

**Support is conditioned on the following: (a) Owner/Operator will come back and present to PLUC should owner/operator change; (b) storefronts of ground floor retail retain transparency at all times to allow for eyes on the street and pedestrian safety; (c) alcohol is not served or offered for consumption on the outdoor patio.”**

PLUC VOTE: (Yes: 9, No: 0, Abstention: 0; Absent: 2; Recused: 0)

**Motion:** Ryan Afari motioned to approve items i and ii

**2nd:** Jim Sarratori

Patti Berman	Yes	Ryan Afari	Yes	Allen Gross	Absent
Claudia Oliveira	N/A	Lori Summers	Yes	Eboney Pearson	Yes
Tony Hoover	Yes	Samir Bitar	Yes	Cody Nowak	Yes
Wendell Blassingame	Absent	Melynda Choothesa	Yes	Jim Sarratori	Yes
Michelle Duffie	Absent	Tyler Murphy	Yes	Jehan Reagan	Yes
Naira Harootunian	Absent	Pablo Fontoura	Yes	Debby Zhou	Yes
Rick Nordin	Absent	Kevin Dieterle	Yes	James Wilde	Yes
Wendy Celaya	Yes	Center City Business - Vacant	N/A	Angela DeLeon	Yes

**Yes = 17, No = 0, Abs = 0, Rec = 0**

**Motion passed.**

**b. Government Liaison:**

**Lori Summers requested to pull number v, and Samir Bitar requested to pull number i.**

**Motion to approve ii, iii, iv, vi, vii, viii: Jehan Reagan**

**2nd: Pablo Fontoura**

Patti Berman	Yes	Ryan Afari	Abstain	Allen Gross	Absent
Claudia Oliveira	N/A	Lori Summers	Yes	Eboney Pearson	Yes
Tony Hoover	Yes	Samir Bitar	Yes	Cody Nowak	Yes
Wendell Blassingame	Absent	Melynda Choothesa	Yes	Jim Sarratori	Yes
Michelle Duffie	Absent	Tyler Murphy	Yes	Jehan Reagan	Yes
Naira Harootunian	Absent	Pablo Fontoura	Yes	Debby Zhou	Yes
Rick Nordin	Absent	Kevin Dieterle	Yes	James Wilde	Yes
Wendy Celaya	Yes	Center City Business - Vacant	N/A	Angela DeLeon	Yes

**Yes = 16, No = 0, Abs = 1, Rec = 0**

**Motion passed.**

- i. Discussion & Possible Action on submitting a CIS in **support** of CF [21-1041](#):  
Multi-Site  
Encampment-to-Home Program/Homeless Services General City Purposes Fund/  
Council District 4/Los Angeles Homeless Services Authority/The People Concern  
Government Liaison Committee vote count: Y(3) N(0) A(1) R(0)

**Motion to approve:** Samir Bitar

**2nd:** Jehan Reagan

Patti Berman	No	Ryan Afari	No	Allen Gross	Absent
Claudia Oliveira	N/A	Lori Summers	Yes	Eboney Pearson	Yes
Tony Hoover	No	Samir Bitar	No	Cody Nowak	Yes
Wendell Blassingame	Absent	Melynda Choothesa	Yes	Jim Sarratori	Yes
Michelle Duffie	Absent	Tyler Murphy	Yes	Jehan Reagan	Yes
Naira Harootunian	Absent	Pablo Fontoura	Yes	Debby Zhou	No
Rick Nordin	Absent	Kevin Dieterle	Yes	James Wilde	No
Wendy Celaya	Yes	Center City Business - Vacant	N/A	Angela DeLeon	Yes

**Yes = 11, No = 6, Abs = 0, Rec = 0**

**Motion passed.**

- ii. Discussion & Possible Action on submitting a CIS on CF [20-0668-S7](#) in **support if Amended with attached letter**:  
Los Angeles City Council Redistricting Commission / City of Los Angeles / Council Districts / Recommended Map  
Government Liaison Committee vote count: Y(4) N(0) A(0) R(0)
- iii. Discussion & Possible Action on submitting a CIS in **support** of CF [21-0617](#): Hate Crimes / Rewards Program  
Government Liaison Committee vote count: Y(4) N(0) A(0) R(0)
- iv. Discussion & Possible Action on submitting a CIS in **support** of CF [21-0984](#): Hate Crimes Reporting/ My311LA App / Technological Solutions  
Government Liaison Committee vote count: Y(4) N(0) A(0) R(0)
- v. Discussion & Possible Action on submitting a CIS in **support** of CF [17-0454](#): Just Cause Tenancie Termination / Eviction and Rent Stabilization Measures.  
Government Liaison Committee vote count: Y(3) N(0) A(1) R(0)

**Motion to submit a CIS in opposition of the council file:** Ryan Afari

2nd: Tyler Murphy

Patti Berman	Yes	Ryan Afari	Yes	Allen Gross	Absent
Claudia Oliveira	N/A	Lori Summers	Yes	Eboney Pearson	No
Tony Hoover	Yes	Samir Bitar	Yes	Cody Nowak	No
Wendell Blassingame	Absent	Melynda Choothesa	Yes	Jim Sarratori	Yes
Michelle Duffie	Absent	Tyler Murphy	Yes	Jehan Reagan	No
Naira Harootunian	Absent	Pablo Fontoura	No	Debby Zhou	Yes
Rick Nordin	Absent	Kevin Dieterle	No	James Wilde	Abstain
Wendy Celaya	Yes	Center City Business - Vacant	N/A	Angela DeLeon	No

Yes = 10, No = 6, Abs = 1, Rec = 0

**Motion passed.**

- vi. Discussion & Possible Action on submitting a CIS in **support** of CF [20-0990](#):  
Diversity, Equity, and Inclusion Training /Anti-Bias Training / Los Angeles Neighborhood Council Members  
Government Liaison Committee vote count: Y(4) N(0) A(0) R(0)
- vii. Discussion & Possible Action on submitting a CIS in **support** of CF [20-1578](#):  
Working Women / COVID-19 Pandemic Impact  
Government Liaison Committee vote count: Y(4) N(0) A(0) R(0)
- viii. Discussion & Possible Action on submitting a CIS in **support** of CF [21-0112](#):  
Homekey Program / Next Phase / Covid-19 Pandemic / Interim and Permanent Supportive Housing  
Government Liaison Committee vote count: Y(4) N(0) A(0) R(0)

**c. Livability:**

**Motion to approve i, ii, iii:** Debby Zhou

2nd: Wendy Celaya

Patti Berman	Yes	Ryan Afari	Yes	Allen Gross	Absent
Claudia Oliveira	N/A	Lori Summers	Yes	Eboney Pearson	Yes
Tony Hoover	Yes	Samir Bitar	Yes	Cody Nowak	Yes



Wendell Blassingame	Absent	Melynda Choothesa	Yes	Jim Sarratori	Yes
Michelle Duffie	Absent	Tyler Murphy	Yes	Jehan Reagan	Yes
Naira Harootunian	Absent	Pablo Fontoura	Yes	Debby Zhou	Yes
Rick Nordin	Absent	Kevin Dieterle	Yes	James Wilde	Yes
Wendy Celaya	Yes	Center City Business - Vacant	N/A	Angela DeLeon	Yes

**Yes = 17, No = 0, Abs = 0, Rec = 0**

**Motion passed.**

- i. Discussion and possible action to submit a CIS in **support** of [CF 21-1130](#) - Protected Bike Lanes / All-Electric Mini-Sweeper / Mobility Plan 2025 / Zero-Emissions Equipment / Road Surface Maintenance

Livability Vote Count: Y(5), N(0), A (0), Absent (1)

- ii. Discussion and possible action to submit a CIS in **support** of [CF 21-1129](#) - Bus Stop Amenities / Transit Rider Focused Environment / Design Standards / Los Angeles County Metropolitan Transportation Authority / Public Right-of-Way Safety.

Livability Vote Count: Y(5), N(0), A (0), Absent (1)

- iii. Discussion and possible action to submit a CIS in **support** of [CF 20-1469](#) - Public Way Reservation System (PWRS) / Software Update / Public-Facing Web Portal / Sidewalks and Street Closure Notification

Livability Vote Count: Y(5), N(0), A (0), Absent (1)

- iv. Discussion and possible action to submit a letter in **support**, if amended, of [CF 20-1131](#) - Car Free Areas / Grand Avenue / 1st Street / 2nd street / Broadway / 3rd Street / 4th Street / Traction Avenue / Hewitt Street

Livability Vote Count: Y(5), N(0), A (0), Absent (1)

**Motion:** Melynda Choothesa

**2nd:** Samir Bitar

**Jim Sarratori wanted to have a friendly amendment to add language about expanding the amount of locations and explaining the choice of locations. Samir Bitar wanted to remove the last sentence of the third paragraph. Debby Zhou agreed to remove it. Melynda Choothesa and Samir Bitar agreed.**

Stakeholder and committee member Reeyan suggested they change the motion/letter so that the board’s position is that DLANC is opposed to the Council File unless amended. Jim Sarratori reminded the board that the motion/letter is only to support that the council will look into resources to do a feasibility study, which is why they should get the ground rules set early on. Reeyan recommended referring it back to the committee. Samir retracted his second.

Kevin Dieterle moved to table. He thought they might want to invite people to attend a special meeting or committee meeting. There was no second.

Claudia Oliveira called for the vote, with the final sentence of the third paragraph stricken per Samir’s request.

Patti Berman	Yes	Ryan Afari	Yes	Allen Gross	Absent
Claudia Oliveira	N/A	Lori Summers	Abstain	Eboney Pearson	Absent
Tony Hoover	Yes	Samir Bitar	Yes	Cody Nowak	Yes
Wendell Blassingame	Absent	Melynda Choothesa	Yes	Jim Sarratori	Yes
Michelle Duffie	Absent	Tyler Murphy	Yes	Jehan Reagan	Yes
Naira Harootunian	Absent	Pablo Fontoura	Yes	Debby Zhou	Yes
Rick Nordin	Absent	Kevin Dieterle	Yes	James Wilde	Yes
Wendy Celaya	Yes	Center City Business - Vacant	N/A	Angela DeLeon	Yes

**Yes = 15, No = 0, Abs = 1, Rec = 0**

**Motion passed.**

- v. Discussion and possible action to approve hosting of a workers rights webinar event.

Livability Vote Count: Y(5), N(0), A (0), Absent (1)

**Motion:** Debby Zhou

**2nd:** Jim Sarratori

Patti Berman	Yes	Ryan Afari	Yes	Allen Gross	Absent
Claudia Oliveira	N/A	Lori Summers	Yes	Eboney Pearson	Absent
Tony Hoover	Yes	Samir Bitar	Yes	Cody Nowak	Yes

Wendell Blassingame	Absent	Melynda Choothesa	Yes	Jim Sarratori	Yes
Michelle Duffie	Absent	Tyler Murphy	Yes	Jehan Reagan	Yes
Naira Harootunian	Absent	Pablo Fontoura	Yes	Debby Zhou	Yes
Rick Nordin	Absent	Kevin Dieterle	Yes	James Wilde	Yes
Wendy Celaya	Yes	Center City Business - Vacant	N/A	Angela DeLeon	Yes

**Yes = 16, No = 0, Abs = 0, Rec = 0**

**Motion passed.**

**d. Outreach: None**

**12. Treasurer's Items**

- a. Status update on the budget.
- b. Status update on office lease/license agreement.
- c. Discussion and possible action to **approve** an [NPG for SPARK](#) (Spring Park Foundation.)

**Tony requested item d moved up to the top, then c, then a and b.**

**Motion:** Tony Hoover

**2nd:** Angela DeLeon

Patti Berman	Absent	Ryan Afari	Yes	Allen Gross	Absent
Claudia Oliveira	N/A	Lori Summers	Yes	Eboney Pearson	Absent
Tony Hoover	Yes	Samir Bitar	Yes	Cody Nowak	Yes
Wendell Blassingame	Absent	Melynda Choothesa	Absent	Jim Sarratori	Yes
Michelle Duffie	Absent	Tyler Murphy	Yes	Jehan Reagan	Yes
Naira Harootunian	Absent	Pablo Fontoura	Yes	Debby Zhou	Yes
Rick Nordin	Absent	Kevin Dieterle	Yes	James Wilde	Yes
Wendy Celaya	Yes	Center City Business - Vacant	N/A	Angela DeLeon	Yes

**Yes = 14, No = 0, Abs = 0, Rec = 0**

**Motion passed.**

d. Discussion and possible action on the November MER.

**MOTION:** to approve the [November MER](#).

**Motion:** Tony Hoover

**2nd:** Claudia Oliveira

Patti Berman	Absent	Ryan Afari	Yes	Allen Gross	Absent
Claudia Oliveira	N/A	Lori Summers	Yes	Eboney Pearson	Absent
Tony Hoover	Yes	Samir Bitar	Yes	Cody Nowak	Yes
Wendell Blassingame	Absent	Melynda Choothesa	Absent	Jim Sarratori	Yes
Michelle Duffie	Absent	Tyler Murphy	Yes	Jehan Reagan	Yes
Naira Harootunian	Absent	Pablo Fontoura	Yes	Debby Zhou	Yes
Rick Nordin	Absent	Kevin Dieterle	Yes	James Wilde	Yes
Wendy Celaya	Yes	Center City Business - Vacant	N/A	Angela DeLeon	Yes

**Yes = 14, No = 0, Abs = 0, Rec = 0**

**Motion passed.**

### **13. General Public Comment on Non-Agenda Items**

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### **14. Board Members and Committee Announcements.**

### **15. Next Meeting January 11th, 2022**

### **16. Adjourn**

**Claudia Oliveira adjourned the meeting at 10:30 PM.**

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS:** *The public is requested to fill out a "Speaker Card" to address the [committee] on any agenda item before the committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to 2 minutes per speaker unless adjusted by the presiding officer.*

**NOTICE TO PAID REPRESENTATIVES:** *If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics@lacity.org](mailto:ethics@lacity.org)/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).*

**PUBLIC ACCESS OF RECORDS:** *In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board members in advance of a meeting may be viewed on our website by clicking on the following link: [www.dlanc.com](http://www.dlanc.com), or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the secretary, [jim.sarratori@dlanc.com](mailto:jim.sarratori@dlanc.com).*

**POSTING:** *In compliance with Government Code section 54954.2(a), Neighborhood Council agendas are posted for public review at Palace Theatre, 630 S. Broadway, and at [www.dlanc.com](http://www.dlanc.com). You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at: <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>.*

**RECONSIDERATION AND GRIEVANCE PROCESS:** *For information on the DLANC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the DLANC Bylaws. The Bylaws are available at our Board meetings and our website [www.dlanc.com](http://www.dlanc.com).*

**DISABILITY POLICY:** *The Downtown Los Angeles Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Downtown Los Angeles Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (213) 978-1551 or email [NCsupport@lacity.org](mailto:NCsupport@lacity.org).*

**STATE OF CALIFORNIA PENAL CODE SECTION 403** (Amended by Stats, 1994, Ch. 923, Sec. 159. Effective January 1, 1995.) – *Every person who, without authority of law willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor.*

**SERVICIOS DE TRADUCCION:** *Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte [NCsupport@lacity.org](mailto:NCsupport@lacity.org).*