

CITY OF LOS ANGELES  
CALIFORNIA



**DOWNTOWN LOS ANGELES  
NEIGHBORHOOD COUNCIL  
OFFICERS**

CLAUDIA OLIVEIRA  
PRESIDENT

NAIRA HAROOTUNIAN  
VICE PRESIDENT OF ADMINISTRATION

VACANT  
VICE PRESIDENT OF  
COMMUNICATION & OUTREACH

JIM SARRATORI  
SECRETARY

TONY HOOVER  
TREASURER



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**DOWNTOWN LOS ANGELES NEIGHBORHOOD COUNCIL  
JOINT BOARD OF DIRECTORS/BUDGET AND FUNDING**

SPECIAL MEETING - FINAL MEETING MINUTES

Monday, December 6, 2021 – 7:00 PM **7:22PM**

**Contact:** claudia.oliveira@dlanc.com for more information

In conformity with the September 16, 2021 enactment of California Assembly Bill 361 (Rivas) and due to concerns over COVID-19, this Downtown Los Angeles Neighborhood Council meeting will be conducted entirely with a call-in option or internet-based service option. Every person wishing to address the Neighborhood Council must dial (669) 900-6833 then enter MEETING ID: 86000037002 and then press # to join the meeting or use the zoom login at

<https://us02web.zoom.us/j/86000037002>

Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

**1. Call to Order/Roll Call**

Patti Berman (Dir.)	A	Ryan Afari (Dir.)	A	Allen Gross (Dir.)	A
Claudia Oliveira (Dir./Budget)	P	Lori Summers (Dir.)	A	Eboney Pearson (Dir.)	P
Tony Hoover (Dir./Budget)	P	Samir Bitar (Dir.)	A	Cody Nowak (Dir.)	P
Wendell Blassingame (Dir.)	A	Melynda Choothesa (Dir.)	P	Jim Sarratori (Dir.)	P
Michelle Duffie (Dir.)	A	Tyler Murphy (Dir.)	P	Jehan Reagan (Dir.)	P
Naira Harootunian (Dir.)	P	Pablo Fontoura (Dir.)	P	Debby Zhou (Dir.)	P
Rick Nordin (Dir./Budget)	A	Kevin Dieterle (Dir.)	A	James Wilde (Dir.)AT.	P
Wendy Celaya (Dir.)	A	Reeyan Raynes (Budget)	P	Angela DeLeon (Dir.)	P

**3. General Public Comment on Non-Agenda Items**

The public is requested to dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Press \*6 to unmute. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. **Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting.** Public comments are limited to two minutes per speaker with a total time of ten minutes. (The chair, depending on the number of speakers and time considerations, may change these parameters.).

**4. Declaration of Ex-Parte Communications**

**5. Chair/President’s Report**

**6. Consent Calendar**

- a. None

**7. Budget Committee**

**a. New Business - Budget**

- i. Status update on office lease/license agreement.
- ii. Status update on the budget.
- iii. Discussion & Possible Action to approve the [September MERS](#).

**Motion Tony/Claudia:** To approve the September MERS.

1st vote (Budget Committee):

<b>Tony Hoover (Budget Chair)</b>	<b>Y</b>	<b>Reeyan Raynes (Budget)</b>	<b>Y</b>
<b>Claudia Oliveira (Budget)</b>	<b>Y</b>	<b>Rick Nordin (Budget)</b>	

Y(3), N(0), A(0)

**Motion Tony/Claudia:** To approve the September MERS.

2nd vote (Board of Directors)

<b>Patti Berman</b>		<b>Ryan Afari</b>		<b>Allen Gross</b>	
<b>Claudia Oliveira</b>	<b>A</b>	<b>Lori Summers</b>		<b>Eboney Pearson</b>	<b>Y</b>
<b>Tony Hoover</b>	<b>Y</b>	<b>Samir Bitar</b>		<b>Cody Nowak</b>	<b>Y</b>
<b>Wendell Blassingame</b>		<b>Melynda Choothesa</b>	<b>Y</b>	<b>Jim Sarratori</b>	<b>Y</b>
<b>Michelle Duffie</b>		<b>Tyler Murphy</b>	<b>Y</b>	<b>Jehan Reagan</b>	<b>Y</b>
<b>Naira Harootunian</b>	<b>Y</b>	<b>Pablo Fontoura</b>	<b>Y</b>	<b>Debby Zhou</b>	<b>Y</b>
<b>Rick Nordin</b>		<b>Kevin Dieterle</b>		<b>James Wilde Alt.</b>	<b>Y</b>

Wendy Celaya		Angela DeLeon	Y	Vacant	
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Y(12), N(0), A(1)

**b. Old Business - Budget**

i. Winter Wonderland Holiday event on Dec. 18

- a. Update on the current status of Dec.18 Holiday event
- b. Discussion & Possible Action to approve an expenditure not to exceed \$500.00 for general liability insurance for the Holiday event with CD14 on Dec. 18th. Vendor like Sparta. Monies to come from the outreach budget.

**Motion Claudia/Reeyan: Motion to approve an expenditure not to exceed \$500.00 for general liability insurance for the Holiday event with CD14 on Dec. 18th. Vendor like Sparta. Monies to come from the outreach budget.**

1st vote (Budget Committee):

Tony Hoover (Budget Chair)	Y	Reeyan Raynes (Budget)	Y
Claudia Oliveira (Budget)	Y	Rick Nordin (Budget)	

Y(3), N(0), A(0)

**Motion Claudia/Tony: Motion to approve an expenditure not to exceed \$500.00 for general liability insurance for the Holiday event with CD14 on Dec. 18th. Vendor like Sparta. Monies to come from the outreach budget.**

2nd vote (Board of Directors)

Patti Berman		Ryan Afari		Allen Gross	
Claudia Oliveira	A	Lori Summers		Eboney Pearson	Y
Tony Hoover	Y	Samir Bitar		Cody Nowak	Y
Wendell Blassingame		Melynda Choothesa	Y	Jim Sarratori	Y
Michelle Duffie		Tyler Murphy	Y	Jehan Reagan	Y
Naira Harootunian	Y	Pablo Fontoura	Y	Debby Zhou	Y
Rick Nordin		Kevin Dieterle		James Wilde Alt.	Y
Wendy Celaya		Angela DeLeon	Y	Vacant	

c. Y(12), N(0), A(1)

- d. Discussion & Possible Action to approve an additional expenditure not to exceed \$1,500.00 for music programming for the Holiday event with CD14 on Dec.18th. Vendor like RT Music Booking. Monies to come from the outreach budget.

**Motion Claudia/Reeyan: Motion to approve an additional expenditure not to exceed \$1,500.00 for music programming for the Holiday event with CD14 on Dec.18th. Vendor like RT Music Booking. Monies to come from the outreach budget.**

1st vote (Budget Committee):

Tony Hoover (Budget Chair)	Y	Reeyan Raynes (Budget)	Y
Claudia Oliveira (Budget)	Y	Rick Nordin (Budget)	

Y(3), N(0), A(0)

**Motion Claudia/Melynda: Motion to approve an additional expenditure not to exceed \$1,500.00 for music programming for the Holiday event with CD14 on Dec.18th. Vendor like RT Music Booking. Monies to come from the outreach budget.**

2nd vote (Board of Directors)

Patti Berman		Ryan Afari		Allen Gross	
Claudia Oliveira	A	Lori Summers		Eboney Pearson	Y
Tony Hoover	Y	Samir Bitar		Cody Nowak	Y
Wendell Blassingame		Melynda Choothesa	Y	Jim Sarratori	Y
Michelle Duffie		Tyler Murphy	Y	Jehan Reagan	Y
Naira Harootunian	Y	Pablo Fontoura	Y	Debby Zhou	Y
Rick Nordin		Kevin Dieterle		James Wilde Alt.	Y
Wendy Celaya		Angela DeLeon	Y	Vacant	

Y(12), N(0), A(1)

**8. Board of Directors**

**a. New Business - Board**

- i. Discussion & Possible Action to approve an expenditure for custom bags.

**Motion:** To approve an expenditure not to exceed \$1,100 for custom totes. Monies to come from the outreach budget. Vendor like discountmugs.com or skid row fashion.

**Motion Claudia/Jehan: Motion to approve an expenditure not to exceed \$1,100 for custom totes. Monies to come from the outreach budget. Vendor like discountmugs.com or skid row fashion.**

Patti Berman		Ryan Afari		Allen Gross	
Claudia Oliveira	A	Lori Summers		Eboney Pearson	Y
Tony Hoover	Y	Samir Bitar		Cody Nowak	Y

Wendell Blassingame		Melynda Choothesa	Y	Jim Sarratori	Y
Michelle Duffie		Tyler Murphy	Y	Jehan Reagan	Y
Naira Harootunian	Y	Pablo Fontoura	Y	Debby Zhou	Y
Rick Nordin		Kevin Dieterle		James Wilde Alt.	Y
Wendy Celaya		Angela DeLeon	Y	Vacant	

Y(12), N(0), A(1)

- ii. Discussion & Possible Action to approve an expenditure for custom magnets.

**Motion:** To approve an expenditure not to exceed \$800 for custom refrigerator magnets. Monies to come from the outreach budget. Vendor like discountmugs.com.

**Motion Claudia/Angela:** Motion to approve an expenditure not to exceed \$800 for custom refrigerator magnets. Monies to come from the outreach budget. Vendor like discountmugs.com.

Patti Berman		Ryan Afari		Allen Gross	
Claudia Oliveira	A	Lori Summers		Eboney Pearson	Y
Tony Hoover	Y	Samir Bitar		Cody Nowak	Y
Wendell Blassingame		Melynda Choothesa	Y	Jim Sarratori	Y
Michelle Duffie		Tyler Murphy	Y	Jehan Reagan	Y
Naira Harootunian	Y	Pablo Fontoura	Y	Debby Zhou	Y
Rick Nordin		Kevin Dieterle		James Wilde Alt.	Y
Wendy Celaya		Angela DeLeon	Y	Vacant	

Y(12), N(0), A(1)

- iii. Discussion & Possible Action to approve a [letter](#) to CD14 requesting to nominate historic cultural monument status for the original Cooper Do-nuts site at 547 S. Main Street.

**Motion Tony/Jehan:** Motion to approve a [letter](#) to CD14 requesting to nominate historic-cultural monument status for the original Cooper Do-nuts site at 547 S. Main Street.

Y(12), N(0), A(1)

- iv. Discussion & Possible Action to submit an updated CIS, **against unless amended**, for [CF 21-0979](#): Automated Public Toilets (APTs) / Mobile Pit Stops / Coordinated Street Furniture Program / Sidewalk and Transit Amenities Program / Homeless Crisis

**Motion Claudia/Tony: Motion to submit an updated CIS, against unless amended, for CF 21-0979: Automated Public Toilets (APTs) / Mobile Pit Stops / Coordinated Street Furniture Program / Sidewalk and Transit Amenities Program / Homeless Crisis**

**Y(12), N(0), A(1)**

## **9. General Public Comment on Non-Agenda Items**

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## **10. Board Members and Committee Announcements.**

## **11. Next Meeting December 14th, 2021**

## **12. Adjourn 8:17PM**

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS:** *The public is requested to fill out a "Speaker Card" to address the [committee] on any agenda item before the committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to 2 minutes per speaker unless adjusted by the presiding officer.*

**NOTICE TO PAID REPRESENTATIVES:** *If you are compensated to monitor, attend, or speak at this meeting, City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics@lacity.org](mailto:ethics@lacity.org)/lobbying. For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).*

**PUBLIC ACCESS OF RECORDS:** *In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board members in advance of a meeting may be viewed on our website by clicking on the following link: [www.dlanc.com](http://www.dlanc.com), or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the secretary, [jim.sarratori@dlanc.com](mailto:jim.sarratori@dlanc.com).*

**POSTING:** *In compliance with Government Code section 54954.2(a), Neighborhood Council agendas are posted for public review at Palace Theatre, 630 S. Broadway, and at [www.dlanc.com](http://www.dlanc.com). You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at: <https://www.lacity.org/government/subscribe-agendasnotifications/neighborhood-councils>.*

**RECONSIDERATION AND GRIEVANCE PROCESS:** *For information on the DLANC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the DLANC Bylaws. The Bylaws are available at our Board meetings and our website [www.dlanc.com](http://www.dlanc.com).*

**DISABILITY POLICY:** *The Downtown Los Angeles Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Downtown Los Angeles Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (213) 978-1551 or email [NCsupport@lacity.org](mailto:NCsupport@lacity.org).*

**STATE OF CALIFORNIA PENAL CODE SECTION 403** *(Amended by Stats, 1994, Ch. 923, Sec. 159. Effective January 1, 1995.) – Every person who, without authority of law willfully disturbs or breaks up any assembly or meeting that is not unlawful in its character, other than an assembly or meeting referred to in Section 302 of the Penal Code or Section 18340 of the Elections Code, is guilty of a misdemeanor.*

**SERVICIOS DE TRADUCCION:** *Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte [NCsupport@lacity.org](mailto:NCsupport@lacity.org).*