

# Monthly Expenditure Report



Reporting Month: September 2021 Budget Fiscal Year: 2021-2022

NC Name: Downtown Los Angeles  
Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$40785.62	\$394.27	\$40391.35	\$3441.19	\$0.00	\$36950.16

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$42000.00	\$308.97	\$40391.35	\$292.93	\$36950.16
Outreach		\$85.30		\$3148.26	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Neighborhood Purpose Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$1214.38	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	LINODE	09/01/2021	The Board shall approve an annual expenditure of an amount not to exceed \$725 for website hosting. Monies to come from the Office Budget. Vendor is Linode.	General Operations Expenditure	Office	\$37.50
2	WEB REGISTERWEBSITE	09/24/2021	Approve a missing receipt affidavit for an expenditure of \$260.47 for DLANC website registration with Register.com. Monies to come from the Office Budget.	General Operations Expenditure	Office	\$260.47
3	DRI NEXTDAYFLYERS	09/26/2021	The board shall approve an expenditure not to exceed \$2000 for artwork and printing. Expenditure to include business cards, brochures and signage. Monies to come from the Outreach Budget. This expenditure relates specifically to Movies on Spring.	General Operations Expenditure	Outreach	\$85.30
4	WWW.1AND1.COM	09/27/2021	The Board shall approve an annual expenditure of an amount not to exceed \$200 for email hosting. Monies to come from the Office Budget. Vendor is 1and1 lonos.	General Operations Expenditure	Office	\$10.00

5	WWW.1AND1.COM	09/28/2021	The Board shall approve an annual expenditure of an amount not to exceed \$200 for email hosting. Monies to come from the Office Budget. Vendor is 1and1 Ionos.	General Operations Expenditure	Office	\$1.00
<b>Subtotal:</b>						<b>\$394.27</b>

<b>Outstanding Expenditures</b>						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	City of LA Publishing Services	09/27/2021	The board shall approve an expenditure not to exceed \$2000 for artwork and printing. Expenditure to include business cards, brochures, and signage. Monies to come from the Outreach Budg...	General Operations Expenditure	Outreach	\$255.00
2	Los Angeles Poverty Department	09/28/2021	Motion to approve an expenditure not to exceed \$1500 to table and outreach efforts for Skid Row Festival for All Artists. Monies to come from the Outreach Budget.	General Operations Expenditure	Outreach	\$1500.00
3	FunFlicks of Social	09/30/2021	the DLANC Board moves to co-sponsor a movie event with SPARK (Spring Street Park) in an amount not to exceed \$1500. Monies to come from the Outreach Budget	General Operations Expenditure	Outreach	\$1214.76
4	APPLEONE EMPLOYMENT SERVICES	10/13/2021	The Board shall approve an expenditure not to exceed \$2100 for a Notetaker. Monies to come from the Office Budget.	General Operations Expenditure	Office	\$73.30
5	APPLEONE EMPLOYMENT SERVICES	10/13/2021	The Board shall approve an expenditure not to exceed \$2100 for a Notetaker. Monies to come from the Office Budget.	General Operations Expenditure	Office	\$99.15
6	APPLEONE EMPLOYMENT SERVICES	10/13/2021	The Board shall approve an expenditure not to exceed \$2100 for a Notetaker. Monies to come from the Office Budget.	General Operations Expenditure	Office	\$47.27
7	APPLEONE EMPLOYMENT SERVICES	10/13/2021	The Board shall approve an expenditure not to exceed \$2100 for a Notetaker. Monies to come from the Office Budget.	General Operations Expenditure	Office	\$73.21
8	City of LA Publishing Services	10/18/2021	The Board shall approve an expenditure not to exceed \$2000 for artwork and printing. Expenditure to include business cards, brochures and signage. Monies to come from the Outreach budge...	General Operations Expenditure	Outreach	\$178.50
<b>Subtotal: Outstanding</b>						<b>\$3441.19</b>



Page 1 of 1  
Payment Date: 2021-09-01 17:50

**Remit to:**  
Linode  
249 Arch St.  
Philadelphia, PA 19106  
USA

**Invoice To:**  
Tony Hoover  
Downtown Los Angeles  
Neighborhood Council  
200 N Spring St  
Floor 20  
Los Angeles, California, 90012-4801  
US

**Receipt for Payment  
#12162681**

Description	Date	Amount
Payment: Thank You	2021-09-01 17:50	\$37.50

Payment Total (USD)	\$37.50
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Office of the City Clerk  
 Administrative Services Division  
 Neighborhood Council Funding Program  
 Neighborhood Council Bank Card Missing Receipt Affidavit

When a receipt for a Neighborhood Council bank card transaction is lost or otherwise unavailable and all measures to obtain a copy of the receipt have been exhausted, the Missing Receipt Affidavit should be completed.

Neighborhood Council: Downtown Los Angeles NC

NC Bank Cardholder Name: Tony Hoover

Vendor: Register.com

Date of Transaction: 9/24/2021

Quantity	Item Description	Item Amount	Amount
1	renewal of domain(s)	260.47	260.47
Sub-Total			260.47
Taxes			
Total			260.47

The receipt was (check applicable):

Lost                       Never Received                       Other: See below.

Purpose of Transaction:

Website registration account was previously held/owned by Patti Berman who has not provided NC login credentials for access to the account to change ownership. Vendor will only give receipt to account holder. Payment on account was required to keep DLANC website active.

I understand that a Missing Receipt Affidavit should be used on rare occasions and may not be used on a routine basis. I further understand that excessive use of a Missing Receipt Affidavit may revoke the privilege of providing a declaration in lieu of a receipt and lead to freezing of the Neighborhood Council bank card.

NC Bank Cardholder Signature: 

NC Bank Cardholder Name (Printed): Tony Hoover

Neighborhood Council: Downtown Los Angeles NC

Date: 10/28/2021

Please secure a Board Action Certification (BAC) form authorizing the use of the Affidavit. Submit the BAC and Affidavit forms together in lieu of the missing receipt in the NC Funding System portal.

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: DLANC

Meeting Date: November 9, 2021

Budget Fiscal Year: 2021-2022

Agenda Item No: 11d

Board Motion and/or Public Benefit Statement (CIP and NPG):

Approve a missing receipt affidavit for an expenditure of \$260.47 for DLANC website registration with Register.com. Monies to come from the Office Budget.

Method of Payment: (Select One)

Check

Credit Card

Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Patti Berman	At Large	Alt					
Claudia Oliveira	Area Wide			X			
Tony Hoover (Treasurer)	Area Wide	X					
Wendell Blassingame	Central City E - R				X		
Michelle Duffie	Central City E - R				X		
Naira Hartontunian (VP Admin)	Civic Center/Fin - E	X					
Richard Nordin (President)	Civic Center/Fin - F	X					
Wendy Celaya	Central City E - B	X					
Ryan Afari	Fashion Dist - B	X					
Lori Summers	Fashion Dist - R	X					
Vacant	Historic Core - B						
Melynda Choothesa	Historic Core - B				X		
Samir Bitar	Historic Core - R	X					
Pablo Fontoura	Historic Core - R	X					
Kevin Dieterle	Historic Core - R	X					
Shawn Smith	Central City E - B	X					
Allen Gross	Social Service Pro	X					
Eboney Pearson	Social Service Pro				X		
Cody Nowak	South Park - B				X		
Jim Sarratori (Secretary)	South Park - B	X					
Jehan Reagan	South Park - R				X		
Debbie Zhou	South Park - R	X					
James Wilde	South Park - R				X		
Angela Deleon	At Large				X		
<b>Board Quorum:</b>	<b>Total:</b>	14		1	8		

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature

Authorized Signature:

Print/Type Name:

Tony Hoover

Print/Type Name:

Claudia Oliveira

Date:

November 10, 2021

Date:

November 10, 2021



8000 Haskell Ave., Van Nuys, CA 91406  
 Toll Free: 855-898-9870  
 Mon-Fri(4am-8pm PT) Sat-Sun(6am-5pm PT)

Invoice for Order # **8565123**

Bill to: **Tony Hoover**

Order Date: 09/26/2021  
 P.O.#:

Claudia Oliveira  
 200 N Spring Street, Los Angeles, CA, ID 6677961  
 Email: claudiaoliveira.dlanc@gmail.com | Phone: (213) 321-8264

Product Details	Delivery & Destination	Quantity	Price
<b>ITEM #13242591</b> Product: Club Flyers Size : 4.25 x 5.5 - Quarter Page Front Side : Full color Back Side : No Printing Paper Stock : 14 pt. Cardstock Coating : High Gloss UV Front / No UV Back Shrink Wrapping : No Ready to Ship In : Next Business Day	<b>For Pickup - VAN NUYS</b> Digital Room, Inc. 8000 Haskell Ave. Van Nuys, CA 91406 Phone: 855-898-9870  <b>Shipping &amp; Handling: \$0</b>	500	\$ 48.95
<b>ITEM #13242592</b> Product: Banners Size (inches) : 48 x 24 Front Side : Full color Back Side : No Printing Material : 13 oz. Scrim Vinyl Treatments : Hem with Grommets Ready to Ship In : Next Business Day Grommets : Add 6 Grommets per banner (24" gaps)	<b>For Pickup - VAN NUYS</b> Digital Room, Inc. 8000 Haskell Ave. Van Nuys, CA 91406 Phone: 855-898-9870  <b>Shipping &amp; Handling: \$0</b>	1	\$ 28.95

Payment Information

Credit Card: MASTERCARD Ending in 9550  
 Payment Date: 09/26/2021

Subtotal	\$77.9
Shipping & Handling	\$0
Sales Tax	\$7.4
<b>Order Total</b>	<b>\$85.3</b>
Paid	\$85.3
Balance Due	\$0



IONOS Inc.  
701 Lee Road  
Suite 300  
Chesterbrook, PA 19087  
USA

**Copy**

Invoice Date: 09/25/2021  
 Invoice: 202034922684  
 Contract: 70706223  
 Customer ID: 572604622  
 Help Center: [ionos.com/help](https://ionos.com/help)  
 My IONOS: [my.ionos.com/invoices](https://my.ionos.com/invoices)  
 Phone support: 1-877-300-8316  
 E-mail support: [billing@ionos.com](mailto:billing@ionos.com)  
 Service hours: 24/7

Tony Hoover  
 Downtown Los Angeles Neighborhood Council  
 529 S Broadway

Los Angeles, CA 90013-2365  
 UNITED STATES

Please have your personal phone PIN available for quick and secure authentication when speaking with our agents. You can set and manage this by logging in to [my.ionos.com](https://my.ionos.com).

**Invoice Summary (Web Hosting Expert)**

Billing period starting: 09/24/2021

Item	Service	Unit Price	Units	Taxable Portion	Total
1	Mail Business 1 Lic. 09/18/2021-10/18/2021	\$5.00 a month	1 mo.	\$0.00	\$5.00
2	Mail Business 1 Lic. 09/18/2021-10/18/2021	\$5.00 a month	1 mo.	\$0.00	\$5.00
<b>Net Total</b>					<b>\$10.00</b>
<b>Net (non-taxable portion)</b>					<b>\$10.00</b>
<b>Net (taxable portion)</b>					<b>\$0.00</b>
<b>Tax</b>					<b>\$0.00</b>
<b>Total</b> Please DO NOT send cash, check or money order					<b>\$10.00</b>

The total amount due will be charged to your credit card within the next seven days, most likely in the next day or two. Thank you.

Do you have questions regarding this invoice? Please refer to your [Help Center](https://ionos.com/help) or log in to [my.ionos.com](https://my.ionos.com) for further information.



IONOS Inc.  
701 Lee Road  
Suite 300  
Chesterbrook, PA 19087  
USA

**Copy**

Invoice Date: 09/26/2021  
 Invoice: 202034936294  
 Contract: 70706300  
 Customer ID: 572604622  
 Help Center: [ionos.com/help](https://ionos.com/help)  
 My IONOS: [my.ionos.com/invoices](https://my.ionos.com/invoices)  
 Phone support: 1-877-300-8316  
 E-mail support: [billing@ionos.com](mailto:billing@ionos.com)  
 Service hours: 24/7

Tony Hoover  
 Downtown Los Angeles Neighborhood Council  
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 UNITED STATES

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**Invoice Summary (MyWebsite One)**

Billing period starting: 09/25/2021

Item	Service	Unit Price	Units	Taxable Portion	Total
1	Basic Fee 09/25/2021-10/25/2021	\$1.00 a month	1 mo.	\$0.00	\$1.00
<b>Net Total</b>					<b>\$1.00</b>
<b>Net (non-taxable portion)</b>					<b>\$1.00</b>
<b>Net (taxable portion)</b>					<b>\$0.00</b>
<b>Tax</b>					<b>\$0.00</b>
<b>Total</b> Please DO NOT send cash, check or money order					<b>\$1.00</b>

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