



**Virtual Monthly Executive Committee Meeting**

**Meeting Date: September 8<sup>th</sup> , 2021**

**Meeting Time: 7:00 PM**

**Contact:** naira.harootunian@dlanc.com for more information

**VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION**

In conformity with the Governor’s Executive Order N-29-20 (MARCH 17, 2020) and due to concerns over COVID-19, the Downtown LA Neighborhood Council meeting will be conducted entirely telephonically. Every person wishing to address the Neighborhood Council must dial (669) 900-6833 or enter Zoom at

<https://zoom.us/j/88641025968> Password 550869

then enter MEETING ID: [886 4102 5968](https://zoom.us/j/88641025968) and then press # to join the meeting.

Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

**1. Call to Order / Roll Call**

- Meeting called to order at 7:10pm

Naira Harootunian – Acting President	H
Claudia Oliveira – VP Outreach	H
Jim Sarratori - Secretary	H
Tony Hoover - Treasurer	H

**2. General Public Comment** The public is requested dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comments are limited to two minutes per speaker with a total time of ten

minutes. (The chair, depending on number of speakers and time considerations, may change these parameters.)

### **3. Approval of Prior Minutes.**

- a. Approval of August 4<sup>th</sup> meeting
  - b. Approval of Special Executive Meeting August 23<sup>th</sup>
- Jim motioned to approve Aug 4, Claudia seconded. Passed with 3 votes, Naira abstained.
  - Naira motioned to approve the minutes from the Aug23rd meeting. Claudia seconded. Passed with 3 votes, Tony abstained.

### **4. Old Business**

- a. Discuss and possible action for the zoom management assignments form July-August discussion (re-assign)
- The committee agreed that the zoom log in should be shared with all executive committee members and also for committee chairs, so the chairs can host their own meetings.
  - The committee agreed that access for the website should be given to all executive committee members and also for committee chairs, so the chairs can post their own meetings and documents.
  - Tony has access to our email database and can provide new email addresses to new board members. Jim to send Tony email addresses for Angela and Wendy. Tony to try and give admin access to new website.
  - The new email system needs to be able to archive all of our old emails from Ionos.

### **5. New Business:**

- a. Discuss and possible action for the lease agreement-Spike
  - b. Motion: Approve the agenda for the Board Meeting on September 14 at 6:30 PM
- Naira to add Election of New President right after roll call.
  - Need to figure out how we will be invoiced for our website management and web hosting. Monthly or Yearly? Needs a separate vote and BAC if monthly. This can be delayed to a future vote.
  - Email needs a separate motion since we will be invoiced monthly.

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## **7. Other Committee Comments and Announcements**

## **8. Next Meeting October 6, 2021**

## **9. Adjourn**

- Meeting adjourned at 8:13pm

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS:** *The public is requested to fill out a “Speaker Card” to address the [committee] on any agenda item before the committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the committee’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer.*

**POSTING:** *In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board members in advance of a meeting may be viewed on our website by clicking on the following link: [www.dlanc.com](http://www.dlanc.com), or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please download from our website. You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at: <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>.*

**RECONSIDERATION AND GRIEVANCE PROCESS:** *For information on the DLANC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the DLANC Bylaws. The Bylaws are available at our Board meetings and our website [www.dlanc.com](http://www.dlanc.com).*

**DISABILITY POLICY:** *The Downtown Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Venice Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at (213) 978-1551 or email [NCsupport@lacity.org](mailto:NCsupport@lacity.org).*