



OUTREACH COMMITTEE MINUTES DRAFT

Meeting Date: Monday, July 19th, 2021

Meeting Time: 7:00pm **7:14 PM**

Meeting Location: Virtual

Contact claudia.oliveira@dlanc.com for more information

VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION

In conformity with the Governor’s Executive Order N-29-20 (MARCH 17, 2020) and due to concerns over COVID-19, the Downtown LA Neighborhood Council meeting will be conducted entirely telephonically.

Every person wishing to address the Neighborhood Council must dial (669) 900-6833

or enter Zoom at <https://us02web.zoom.us/j/87163804326>

Meeting #: 87163804326

Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

1. Call to Order / Roll Call

Claudia Oliveira (Chair)	Y	Shawn Smith	Y
Jehan Reagan	Y	Angela Deleón	Y
James Wilde	Y	Matt Liuzzo	A
Kevin Dieterle	A	Sam Aronson	Y
Jim Sarratori	Y	Gary Christian	A
Nisha Parekh	Y		

2. General Public Comment - The public is requested to dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comments are limited to two minutes per speaker with a total time of ten minutes. (The chair, depending on the

number of speakers and time considerations, may change these parameters.) (20 min. cap).

3. Chair report
4. Old Business - (All items for discussion and possible action)
 - a. Quarterly Goals
 - i. Report from Website Working Group, presentation on webcorner vs. wix
- **Possible Motion with expenditure**

**Motion Jehan/Shawn: Motion to approve Wix as DLANC's new website vendor in an amount not to exceed 5,500 dollars monies to come from the office budget.
Y(8), N(0), A(0), R(0)**

5. New Business (All items for discussion and possible action)
 - a. Outreach and Survey stakeholders who work in DTLA, approve Location/Dates - **Possible Action (Tabled from last meeting) Combined with 5b**
 - b. Employee Rights Webinar - **Possible Action (Tabled from last meeting)**
**Motion Nisha/Jehan: Motion to form a working group for an Employee Rights Webinar.
Y(7), N(0), A(1), R(0)**
 - c. Approve support letter for DTLA Film Festival (Letter in the Packet) - **Possible Action**
**Motion Shawn/Nisha: The DLANC board motions to write a letter of support for the DTLA Film Festival. (Letter in the Packet)
Y(8), N(0), A(0), R(0)**
 - d. Support the City Stage Marathon with outreach efforts - **Possible Action**
**Motion Shawn/Nisha: Motion to support the City Stage Marathon with outreach efforts.
Y(8), N(0), A(0), R(0)**
 - e. Co-sponsor Movies at Spring Street Park in partnership with SPARK (Spring Street Park non-profit) - **Possible Action**
**Motion: The Outreach Committee supports an event co-sponsorship with SPARK for a Movie event at Spring Street Park in the amount not to exceed 1,500 dollars. Monies to come from the Outreach event line item budget.
Motion Claudia/Shawn: The DLANC board moves to co-sponsor a movie event with SPARK at Spring Street Park in an amount not to exceed 1,500 dollars. Monies to come from the Outreach budget.
Y(8), N(0), A(0), R(0)**

6. **General Public Comment** – The public is requested dial *9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comments are limited to two minutes per speaker with a total time of ten minutes. (The chair, depending on number of speakers and time considerations, may change these parameters.) (20 min. cap)
7. Committee member announcements

Next Meeting: Monday, August 16th
Adjourn

THE AMERICAN WITH DISABILITIES ACT - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assisted listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

PUBLIC ACCESS OF RECORDS – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority of or all the board in advance of a meeting may be viewed at our website: www.dlanc.com. In addition, if you would like a copy of any record related to an item on the agenda, please contact the secretary, claudia.oliveira@dlanc.com

PUBLIC POSTING OF AGENDAS – Neighborhood Council agendas are posted for public review as follows:

- Palace Theatre, 630 S. Broadway
- Our website: www.dlanc.com
- You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>

RECONSIDERATION AND GRIEVANCE PROCESS - For information on the NC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website www.dlanc.com.

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