



## Executive Committee Meeting

**Meeting Date: June 2, 2021**

**Meeting Time: 7:00 PM**

**Contact:** richard.nordin@dlanc.com for more information

### VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION

In conformity with the Governor's Executive Order N-29-20 (MARCH 17, 2020) and due to concerns over COVID-19, the Downtown LA Neighborhood Council meeting will be conducted entirely telephonically.

Every person wishing to address the Neighborhood Council can dial (669) 900-6833

or enter Zoom at <https://zoom.us/j/96539445685>

Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

### 1. Call to Order / Roll Call

- Meeting is called to order at 7:06

Rick Nordin - President	Here
Naira Harootunian - VP Admin	Absent
Claudia Oliveira - VP Outreach	Here
Jim Sarratori - Secretary	Here
Tony Hoover - Treasurer	Here

**2. General Public Comment** The public is requested dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comments are limited to two minutes per speaker with a total time of ten minutes. (The chair, depending on number of speakers and time considerations, may change these parameters.)

### 3. President's Welcome

### 4. Approval of Prior Minutes.

- Jim motions to approve the minutes from the previous two executive committee meetings on 5/5 and 5/13. Tony seconds

- Motion passed unanimously.

## 5. Old Business (None)

## 6. New Business:

- a. Discuss and probably approve a Mission Statement and a likely initial plan for a New DLANC-wide Ad Hoc Committee on the Homeless Crisis
  - Rick motioned to create an ad hoc committee on the homeless crisis. Jim seconded.
  - Claudia suggested to amend statement to remove Govt Liaison and just say 'Committees' to be more open to all committees.
  - Motion approved unanimously with amendment.
- b. Review proposed 6/8/2021 board agenda
  - Rick to fix General Public comment to \*6 not #6
  - Helen Amelga going to represent CD14 from now on
  - Redistricting of Council Districts, Rick thinks Claudia should add to the outreach committee for discussion.
  - LAPD Deon Joseph - offer to do a walking tour of Center City East.
  - Item 6, Rick would like 5 applicants for seats to have a statement and a few questions for them to answer. 2 min intro and 1 min questions.
  - Can they vote on anything this first meeting? Only those who have already done cornerstone trainings on past NC's or were already alternates.
  - Rick to confirm Consent Calendar items with Naira, there were some people to add as Alternates.
  - Item 12b: Jim to compile letters for PLUC, needs template from Audrey
  - Item 12c.i.: Claudia would like to table once a month... Ad Hoc committee street team would decide on 12-18 locations for the year, have the dates and location set ahead of time with the city clerk, education people how to get involved, collect email and database. Ad Hoc Committee's end after a year, if this model works then perhaps we reform or change.
    - The ad hoc committee will need to bring their decisions back to the board for a vote.
    - Claudia motions to approve the mission statement for the street team ad hoc committee. Tony seconded.

- Motion passed unanimously.
  - Item 12c.ii., Claudia motions to approve a Reinventing DTLA webinar to the agenda for June 30<sup>th</sup>. Jim seconded. Question about when we can spend the money, if the webinar gets pushed back into the next fiscal year (starting July 1<sup>st</sup>) can we still spend the money before June 30<sup>th</sup>? Since it is only used for advertising, it should be fine. Money can't be spent in a new year until the budget has been approved.
    - Motion passed unanimously.
  - 12d Treasurers Report. Tony said we need two motions, MERS for April and May.
  - Rick motioned to approve the Agenda for June 7<sup>th</sup>. Jim seconded.
- c. Review our meeting and other administrative processes.
- Jim discussed executive board member and committee chair responsibilities and setting up a process for document control, public posting, and digital storage.
    - Each Executive Committee member and Committee chair will have access to the zoom log in so they can start meetings without Rick.
    - Jim will draft a document that states our responsibilities and processes to be reviewed at the next Executive Committee meeting. The finalized version of this document will be saved in a future digital storage location for all executive committee members and committee chairs to access for future reference. It will address:
      - Draft agendas
      - Final agendas & documents
      - Public posting
      - Website posting
      -
    - Jim will research several temporary options for where to save documents, resources, agendas, etc. and present at the next Executive Committee meeting.

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## 8. Other Committee Comments and Announcements

### 9. Next Meeting July 7, 2021

### 10. Adjourn

- Meeting adjourned at 8:24pm.

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS:** *The public is requested to fill out a "Speaker Card" to address the [committee] on any agenda item before the committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer.*

**POSTING:** *In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board members in advance of a meeting may be viewed on our website by clicking on the following link: [www.dlanc.com](http://www.dlanc.com), or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please download from our website. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at: <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>.*

**RECONSIDERATION AND GRIEVANCE PROCESS:** *For information on the DLANC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the DLANC Bylaws. The Bylaws are available at our Board meetings and our website [www.dlanc.com](http://www.dlanc.com).*

**DISABILITY POLICY:** *The Downtown Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Venice Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at 213) 978-1551 or email [NCsupport@lacity.org](mailto:NCsupport@lacity.org).*