



Virtual Special Budget and Finance Committee Meeting

Meeting Date: May 6, 2021

Meeting Time: 7:00 PM

Contact: richard.nordin@dlanc.com for more information

VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION

In conformity with the Governor's Executive Order N-29-20 (MARCH 17, 2020) and due to concerns over COVID-19, the Downtown LA Neighborhood Council meeting will be conducted entirely telephonically.

Every person wishing to address the Neighborhood Council can dial (669) 900-6833

Link to join Webinar

<https://us02web.zoom.us/j/92714209110>

Instructions on how to sign up for public comment will be given to listeners at the start of the meeting

1. Call to Order / Roll Call

Tony Hoover - Chair	
Claudia Oliveira	
Reeyan Raynes	
Richard Nordin - Ex Officio	

- 2. General Public Comment** The public is requested dial *6, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Press *9 to unmute. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comments are limited to two minutes per speaker with a total time of ten minutes. (The chair, depending on number of speakers and time considerations, may change these parameters.) Press 9 to unmute.

Chair's Welcome

Approval of Prior Minutes.

Old Business

- a. Discontinue Use of Current Office

MOTION: The DLANC Board shall discontinue lease of the office at 529 S. Broadway as of June 30, 2021. A co-working space will be obtained to replace it.

New Business:

- a. Approve a security deposit for space in the 444 S Flower Building.

MOTION: The DLANC Board shall approve a security deposit not to exceed \$2,700 for lease for the DLANC Office at Industrious at 444 South Flower Street, 13th Floor, Los Angeles, CA 90071. Monies to come from the Office Budget line item. The vendor is Industrious.

- b. Approve a new lease for the period beginning July 1, 2021.

MOTION: the Board shall approve a monthly expenditure of an amount not to exceed \$1800 beginning July 1, 2021 for the turnkey 12 month lease for the DLANC Office at Industrious at 444 South Flower Street, 13th Floor, Los Angeles, CA 90071. Rent to include the following: lockable office space, guest reception and front door security, soft refreshments, unreserved meeting space in the lounge, seven (7) hours of reserved "locked door reserved meeting space" with AV on the 13th floor, reserved meeting space in the 2nd floor "Gallery Conference & Event Center" for all in-person committee meetings and monthly in-person board meetings, all utilities, mailbox, landline telephone service, high speed internet, unlimited black and white copies, and basic office supplies. Nine (9) FOB access keys issued to committee chairs, and executive committee officers. Monies to come from the Office Budget line item. The vendor is Industrious.

- c. Discuss and determine the committee meeting schedule.

7. Review Financials and possibly year end projections

8. General Public Comment - The public is requested dial *6, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Press *9 to unmute. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comments are limited to two minutes per speaker with a total time of ten minutes. (The chair, depending on number of speakers and time considerations, may change these parameters.)

9. Other Committee Comments and Announcements

10. Next Meeting TBD

11. Adjourn

PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS: *The public is requested to fill out a "Speaker Card" to address the [committee] on any agenda item before the committee takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the committee's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the committee is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future committee meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer.*

POSTING: *In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board members in advance of a meeting may be viewed on our website by clicking on the following link: www.dlanc.com, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please download from our website. You can also receive our agendas via email by subscribing to L.A. City's Early Notification System at: <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>.*

RECONSIDERATION AND GRIEVANCE PROCESS: *For information on the DLANC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the DLANC Bylaws. The Bylaws are available at our Board meetings and our website www.dlanc.com.*

DISABILITY POLICY: *The Downtown Neighborhood Council complies with Title II of the Americans with Disabilities Act and does not discriminate on the basis of any disability. Upon request, the Venice Neighborhood Council will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment at 213) 978-1551 or email NCsupport@lacity.org.*