



# OUTREACH MEETING MINUTES

**Meeting Date:** December 14<sup>th</sup>, 2020

**Meeting Time:** 6:00 PM

**Contact:** marcus.lovegood@dlanc.com for more information

**Virtual Meeting**

## VIRTUAL MEETING TELECONFERENCING NUMBER FOR PUBLIC PARTICIPATION

In conformity with the Governor's Executive Order N-29-20 (MARCH 17, 2020) and due to concerns over COVID-19, the Downtown LA Neighborhood Council meeting will be conducted entirely telephonically.

Every person wishing to address the Neighborhood Council must dial (669-900-6833) or join Zoom

<https://zoom.us/j/93584468656>

Meeting #: 935 8446 8656

Phone #: 669 900 6833

and then press # to join the meeting. Instructions on how to sign up for public comment will be given to listeners at the start of the meeting.

### 1. Call to Order / Roll Call

Marcus Lovingood (Chair)	P
Patti Berman (Ex-Officio)	A
Mindy Kordash-Shim	A
Shawn Smith	P
Joan McCraw	P

2. General Public Comment: The public is requested dial \*9, when prompted by the presiding officer, to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comments are limited to two minutes per speaker with a total time of ten minutes. (The chair, depending on number of speakers and time considerations, may change these parameters.)

### 3. Approval of prior minutes:

- a) MOTION: Approve November 2020 Minutes  
Motion: Shawn Smith  
2<sup>nd</sup>: Joan

Marcus Lovingood (Chair)	Y
Patti Berman (Ex-Officio)	A
Mindy Kordash-Shim	A
Shawn Smith	Y
Joan McCraw	Y

4. Old Business

- a) South Park/Civic Center Digital Forum Post Mordem  
Consider using Zoom or other tech for Meeting to open up participation  
Went smoothly, Lots of positive feedback
- b) Further Digital Forum Planning & Assignment of roles & duties  
Forum Planning TBD, shifting focus to Election Forum
- c) DLANC Newsletter Planning & Assignments  
Further Planning TBD
- d) Meeting Outreach & Livestream Discussion  
Marcus to meet with Shawn to discuss tech for livestreaming of meetings
- e) DLANC Election Outreach discussion and updates  
Joan to continue with digital graphic design for key dates.

5. New Business:

- a) DTLA Town Hall with Councilmember Kevin De Leon Discussion & Needs  
Joan and Shawn to provide outreach for the event, including sharing of event in online social channels.  
Patti to Moderate

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- 7. Other Committee Comments and Announcements
- 8. Next Meeting January 18<sup>th</sup>, 2021
- 9. Adjourn

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**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website: [www.dlanc.com](http://www.dlanc.com). In addition, if you would like a copy of any record related to an item on the agenda, please contact the secretary, [claudia.oliveira@dlanc.com](mailto:claudia.oliveira@dlanc.com)

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- Palace Theatre, 630 S. Broadway
- Our website: [www.dlanc.com](http://www.dlanc.com)
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**RECONSIDERATION AND GRIEVANCE PROCESS** - For information on the NC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the NC Bylaws. The Bylaws are available at our Board meetings and our website [www.dlanc.com](http://www.dlanc.com).