

REPORT FROM

## OFFICE OF THE CITY ADMINISTRATIVE OFFICER

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Date: August 21, 2020

CAO File No. 0220-05151-0218

Council File No. 20-0147-S38

Council District: Citywide

To: Homelessness and Poverty Committee

From: *Uplanda Chavez*  
for Richard H. Llewellyn, Jr., City Administrative Officer

Reference: C.F. 20-0147-S38

Subject: **REPORT BACK ON THE STATUS AND OCCUPANCY OF PROJECT ROOMKEY PROGRAM**

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### RECOMMENDATION

That the City Council receive and file this report.

### BACKGROUND

At its meeting on August 19, 2020, the City Council Ad Hoc Committee on COVID-19 Recovery and Neighborhood Investment (Committee) considered a report from the City Administrative Officer (CAO) on the COVID-19 Short- and Long-Term Impact on the City's Budget (C.F. 20-0147-S38). This report responds to Councilmember Mitch O'Farrell's request for a report back regarding the status and occupancy of the Project Roomkey Program.

### SUMMARY

Project Roomkey (PRK) is a Countywide program that provides non-congregate shelter in hotels for persons experiencing homelessness who are asymptomatic, but at "high-risk," such as persons over the age of 65, or who have underlying health conditions and require emergency non-congregate shelter in order to maintain social distancing to avoid contracting COVID-19. Both the City of Los Angeles (City) and County of Los Angeles (County) have executed occupancy agreements with hotels for the PRK program. The City, County, and LAHSA also fund contracts with service providers to operate PRK program hotels and with other vendors for food, nursing, and security services.

#### Program Status

As of August 18, 2020, a total of 3,942 rooms were operational in 37 hotels under contracts with the City or the County. 2,141, or 54 percent of all rooms in the County are in 17 hotels located in the City of Los Angeles. Six (6) of these 17 hotels, with 1,245 rooms, are under occupancy agreements with the City.

3,656 of the operational rooms (93 percent) were occupied Countywide on August 18, 2020. 219 of these rooms (six (6) percent) were available and unoccupied, and 67 (two (2) percent) were offline for repairs or cleaning. Within the City, 2,055 of 2,141 rooms (96 percent) were occupied, 54 (three (3) percent) were available and unoccupied, and 32 (one (1) percent) were offline for cleaning and repairs. Table 1 summarizes this information.

**Table 1. Status of Project Roomkey Program, August 18, 2020**

Location	Contract	# of Hotels	Rooms Operational		Rooms Occupied		Rooms Available		Rooms Offline	
			#	% of total	#	% of row	#	% of row	#	% of row
City	City	6	1,245	32%	1,200	96%	25	2%	20	2%
	County	11	896	23%	855	95%	29	3%	12	1%
<i>Subtotal City</i>		<i>17</i>	<i>2,141</i>	<i>54%</i>	<i>2,055</i>	<i>96%</i>	<i>54</i>	<i>3%</i>	<i>32</i>	<i>1%</i>
County	County	20	1,801	46%	1,601	89%	165	9%	35	2%
<b>Total</b>		<b>37</b>	<b>3,942</b>		<b>3,656</b>	<b>93%</b>	<b>219</b>	<b>6%</b>	<b>67</b>	<b>2%</b>

**FISCAL IMPACT STATEMENT**

There is no impact to the General Fund inasmuch as this report is provided for informational purposes.

**FINANCIAL POLICIES STATEMENT**

The City's Financial Policies do not apply inasmuch as no actions are recommended in this report.