

**Authorization to submit
Community Impact Statements
Board Resolution**

We, _____ (President Name) and
_____ (Officer Name), declare that we are the President
and _____, respectively of the _____ Neighborhood
Council (NC) and that on _____ (date adopted), a Brown Act noticed public meeting was
held by this NC with a quorum of _____ (number) board members present and that by a vote of
_____ (number) yes, _____ (number) no, and _____ (number) abstentions the
_____ NC adopted the following resolution:

Whereas, a Community Impact Statement is an official statement adopted by a Neighborhood Council
on issues pending before the City Council, its committees, or City commissions, Whereas, up to five
board members can be authorized through a board resolution to write and submit Community Impact
Statements through the City Clerk's online web system at <http://cityclerk.lacity.org/cis>.

Therefore, be it resolved, that the _____ Neighborhood Council
authorizes the following board member(s) to SUBMIT Community Impact Statements which have
been passed by a vote of the full board:

On the issue of CF# _____, we are

- For
- For if Amended
- Against
- Against if Amended
- No Position (CF was discussed and acted upon, but the NC could not muster enough votes either way)
- Neutral Position (CF was discussed and NC decided to take no action at all)

Be it further resolved, in cases where an issue is moving quickly through the legislative process and a
promptly issued statement is beneficial, the aforementioned board members are authorized to also
WRITE and SUBMIT Community Impact Statements which express positions previously voted upon
by the full board.

IN WITNESS of the above action, the undersigned has executed and delivered this certificate in the
name and on behalf of the _____ (NC name) and as of the date set forth
below.

Signature of President

Signature of Board Officer

Print Name: _____

Print Name: _____

Date: _____

Date: _____